



**HARDIN COUNTY**  
**Board of Supervisors**

1. 9:00 A.M. Organizational Meeting  
Courthouse Conference Room
2. Call To Order
3. Pledge Of Allegiance
4. Appoint 2018 Board Chair
5. Appoint 2018 Board Vice-Chair
6. Approval Of Agenda
7. Approval Of Minutes

Documents:

[12-27-2017\\_MINUTES.PDF](#)

8. Approval Of Claims For Payment
9. Appoint Board Members For County Representation  
Appoint representation on:

Emergency Management  
Hardin County Solid Waste Commission  
Hardin County Solid Waste Commission Alternate  
Hardin County EMS Council  
Iowa Workforce Board  
Mid-Iowa Community Action  
Region Six Planning Commission  
Second Judicial District Board of Directors  
Second Judicial District Alternate  
Heartland Insurance Risk Pool Board  
Heartland Insurance Risk Pool Alternate  
Juvenile Detention Center Commission  
Juvenile Detention Center Alternate  
Northeast Iowa Response Group Board  
Northeast Iowa Response Group Alternate  
Hardin County Firemen's Association  
Hardin County Firemen's Association Alternate  
Endowment Foundation Advisory Board  
HCCDC Council  
HCCDC Alternate  
E-911 Board Representative  
E-911 Board Alternate  
Board of Health  
Decategorization Board  
Access, Inc.  
Senior Issues  
Senior Issues Alternate

Enterprise Zone Commission  
Greenbelt Home Care  
Greenbelt Home Care Alternate  
Central Iowa Community Services Board  
Central Iowa Community Services Board Alternate  
Central Iowa Case Management Board  
Hardin County Trails Commission  
Iowa River Trail Board  
Central Iowa Recovery  
Central Iowa Recovery Alternate

10. 2018 Attendance At Iowa State Association Of Counties (ISAC) Meetings

11. Amend Personnel Policy - Section 8.2, Holidays

12. 2018 Holidays

Documents:

[2018 HARDIN COUNTY HOLIDAYS.PDF](#)

13. 2018 Legal Newspapers

14. 2018 Appointments

County Conservation Board  
County Board of Health  
MD/DD Advisory Board  
Board of Condemnation  
Zoning Adjustment Board  
Zoning Commission  
Pioneer Cemetery Commission  
Weed Commissioner  
Prairie Rivers of Iowa Resource Conservation & Development Board  
Historic Preservation Commission

15. Resolution: Construction Evaluation Resolution

Documents:

[CONSTRUCTION EVALUATION RESOLUTION.PDF](#)

16. Set Date And Time For 2018 Regular Board Meetings

17. Medical Examiner Investigator Agreements

Documents:

[MEDICAL EXAMINER INVESTIGATOR SERVICES AGREEMENT.PDF](#)

18. Resolution Naming Depositories

Documents:

[RESOLUTION NAMING DEPOSITORIES.PDF](#)

19. Investment Policy

Documents:

[HARDIN COUNTY INVESTMENT POLICY.PDF](#)

20. Weed Commissioner's Annual Report

Documents:

[WEED COMMISSIONERS REPORT - DECEMBER 2017.PDF](#)

21. Hardin County Embargo Resolution

Documents:

[HARDIN COUNTY EMBARGO RESOLUTION.PDF](#)

22. Farm-To-Market Resolution

Documents:

[FARM-TO-MARKET RESOLUTION.PDF](#)

23. 11:00 A.M. Public Hearing: FY 2017/2018 Budget Amendment

24. Approval Of Budget Amendment

25. Appropriations Resolution

26. Utility Permits & Secondary Roads Department

27. Other Business

28. Adjournment

29. 11:15 A.M. Drainage  
[REGULAR DRAINAGE MEETING AGENDA \(PDF\)](#)

HARDIN COUNTY BOARD OF SUPERVISORS  
MINUTES – DECEMBER 27, 2017  
WEDNESDAY – 10:00 A.M.

Chair Lance Granzow called the meeting to order. Also present were Supervisors BJ Hoffman and Reneé McClellan; and Justin Ites, Rob Maharry, Machel Eichmeier, Taylor Roll, Lori Kadner, Jessica Sheridan, Micah Cutler, Don Knoell, Dave McDaniel, Marilyn Neuerburg, Ron Neuerburg, Ronnie Muhllins, Joe Donald, Judy Neymeyer, Amy Haas-Gray, Barbara Reiter, Julie Duhn, Austin Butler, Andy Place, Bob Juber, Don Hirt, Barb Havens, Tom Pekarek, Ethan Dahlhauser, Bill Foley, Curt Groen, Donna Juber, Brenda Brink, Robert Olmsted, Bob Havens, Nick Schutt, Ann Knight, and Nancy Lauver.

The Pledge of Allegiance was recited.

McClellan moved, Hoffman seconded to approve the agenda as posted. Motion carried.

McClellan moved, Hoffman seconded to approve the minutes of December 20, 2017. Motion carried.

Hoffman moved to make a recommendation on the Animal Feeding Operation Construction Permit – Twister Finisher Farm/Endeavor Farms, LLC, Section 24, Eldora Township. Hoffman then moved, McClellan seconded to amend the motion to deny the application and let the DNR make recommendation on the Animal Feeding Operation Construction Permit – Twister Finisher Farm/Endeavor Farms, LLC, Section 24, Eldora Township. Motion carried.

Hoffman moved, McClellan seconded to approve the promotion of Clint Reents, Secondary Roads Department, Heavy Equipment Operator, at \$21.07/hour effective 12/28/2017. Motion carried.

Utility Permits: None.

Secondary Roads Department:

County Engineer, Taylor Roll, presented a brief departmental update to the Board. No action was necessary; informational only.

Hoffman moved, McClellan seconded that the following Resolution No. 2017-35, Resolution for Road Vacation Public Hearing, be adopted. Roll Call Vote: “Ayes” Hoffman, McClellan and Granzow. “Nays” None. Resolution No. 2017-35 is hereby adopted as follows:

**RESOLUTION FOR ROAD VACATION PUBLIC HEARING  
HARDIN COUNTY  
RESOLUTION NO. 2017-35**

**WHEREAS**, A request has been filed with the Hardin County Engineer asking that action be taken to vacate and close a section of Hardin County Secondary Road, described as follows:

Hardin County vacates that portion of 170th St. and S56 original with modifications in the Southwest One-quarter (SW1/4) Section 3 Clay Township and the Northwest One-quarter (NW1/4) of Section 10 in Clay Township originally established on the 7th of July, 1856 (Engineer Road Record Book 1, Page 27) more particularly described as:

**DESCRIPTION OF PARCEL-C**

Commencing at the South One-quarter Corner of Section Three (3), Township Eighty-eight (88) North, Range Nineteen (19) West of the 5th P.M., Hardin County, Iowa; thence N00°27'00"W 776.80 feet along the east line of the SW1/4 of said Section 3; thence S38°25'10"W 150.05 feet to the Point of Beginning; thence continuing S38°25'10"W 337.95 feet along the southeasterly line of the right-of-way as described by recorder's document Yr.2000 No.1361; thence S51°02'10"W 111.00 feet along the

southeasterly line of said right-of-way to the southwest line of Parcel-B as described by recorder's document Yr.2008 No.2119; thence N43°37'08"W 105.60 feet along the southwest line of said Parcel-B to the westerly line of said right-of-way; thence N53°57'48"E 119.58 feet along the westerly line of said right-of-way; thence N33°43'19"E 199.20 feet along the westerly line of said right-of-way; thence N02°10'30"W 654.80 feet along the westerly line of said right-of-way to the south line of right-of-way as described by recorder's document Yr.2006 No.4454 and beginning of a non-tangent curve; thence easterly 102.02 feet along a curve concave southeasterly and the south right-of-way line as described by recorders document Yr.2006 No.4454 having a radius of 170.00 feet through a central angle of 34°23'07" with a chord N73°11'11"E 100.49 feet; thence N89°33'40"E 81.95 feet along the south line of the right-of-way as described by recorder's document Yr.2006 No.4454; thence S00°27'00"E 214.00 feet; thence S06°58'00"W 154.00 feet; thence S05°01'30"E 297.60 feet to the Point of Beginning.

NOTE: The east line of the SW1/4 of Section 3-88-19 is assumed to bear N00°27'00"W for the purpose of this description.

#### DESCRIPTION OF PARCEL-D

Commencing at the South One-quarter Corner of Section Three (3), Township Eighty-eight (88) North, Range Nineteen (19) West of the 5th P.M., Hardin County, Iowa; thence N00°27'00"W 776.80 feet along the east line of the SW1/4 of said Section 3; thence S38°25'10"W 150.05 feet; thence continuing S38°25'10"W 337.95 feet along the southeasterly line of the right-of-way as described by recorder's document Yr.2000 No.1361; thence S51°02'10"W 111.00 feet along the southeasterly line of said right-of-way to the southwest line of Parcel-B as described by recorder's document Yr.2008 No.2119 and the Point of Beginning; thence continuing S51°02'10"W 532.10 feet along the south line of said right-of-way and to the south line of the SW1/4 of said Section 3; thence S89°17'00"W 771.25 feet along the south line of the SW1/4 of said Section 3 to the south line of the right-of-way as described by recorder's document Yr.2006 No.4454; thence N44°32'50"E 46.92 feet along the south right-of-way as described by recorder's document Yr.2006 No.4454 to the northerly line of right-of-way as described by recorder's document Yr.2000 No.1361; N89°17'03"E 141.60 feet along said right-of-way; thence N85°41'49"E 131.40 feet along said right-of-way; thence N87°01'49"E 82.10 feet along said right-of-way; thence S88°05'07"E 159.65 feet along said right-of-way; thence N53°34'47"E 306.70 feet along said right-of-way; thence N64°08'59"E 166.70 feet along said right-of-way; thence N53°57'48"E 207.74 feet along said right-of-way to the southwest line of Parcel-B as described by recorder's document Yr.2008 No.1361; thence S43°37'08"E 105.60 feet along the southwest line of said Parcel-B to the Point of Beginning.

NOTE: The east line of the SW1/4 of Section 3-88-19 is assumed to bear N00°27'00"W for the purpose of this description.

#### DESCRIPTION OF PARCEL-B

Commencing at the North One-quarter Corner of Section Ten (10), Township Eighty-eight (88) North, Range Nineteen (19) West of the 5th P.M., Hardin County, Iowa; thence S89°17'00"W 809.60 feet along the north line of the NW1/4 of said Section 10 to the easterly line of the right-of-way as described by recorder's document Yr.2000 No.1361 and the Point of Beginning; thence continuing S89°17'00"W 771.25 feet to the east line of the right-of-way as described by recorder's document Yr.2006 No.4454; thence S44°32'50"W 46.92 feet; thence N89°17'00"E 750.61 feet to the easterly right-of-way line as described by recorder's document Yr.2000 No.1361; thence N56°54'15"E 63.20 feet along the easterly right-of-way line as described by recorder's document Yr.2000 No.1361 to the Point of Beginning.

NOTE: The north line of the NW1/4 of Section 10-88-19 is assumed to bear S89°17'00"W for the purpose of this description.

**NOW, THEREFORE BE IT RESOLVED** that a hearing on the proposed vacation will be held in the Conference Room, Hardin County Courthouse, Eldora, Iowa, 50627 at 10:05 A.M. the 10<sup>th</sup> day of January, 2018 in accordance with Iowa Code Chapter 306.

/s/ Lance Granzow  
Lance Granzow, Chairperson  
County Board of Supervisors

Attest: /s/ Jessica Lara  
Jessica Lara, County Auditor

12/27/2017  
Date

Other Business: None.

McClellan moved, Hoffman seconded to adjourn until January 2, 2018 at 9:00 a.m. Motion carried.

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Lance Granzow, Chairman  
Board of Supervisors

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Jessica Lara  
Hardin County Auditor

## **2018 HARDIN COUNTY HOLIDAYS**

Martin Luther King, Jr.'s Birthday	January 15, 2018
Memorial Day	May 28, 2018
Independence Day	July 4, 2018
Labor Day	September 3, 2018
Veterans Day	November 12, 2018
Thanksgiving	November 22 & 23, 2018
Christmas	December 24 & 25, 2018
New Year's Day	January 1, 2019

**RESOLUTION #2018-\_\_\_\_\_**

**CONSTRUCTION EVALUATION RESOLUTION**

**WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

**WHEREAS**, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2018 and January 31, 2019 and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS**, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF HARDIN COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

\_\_\_\_\_  
Chair, Board of Supervisors

Date:\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
County Auditor

Date:\_\_\_\_\_



**MEDICAL EXAMINER INVESTIGATOR SERVICES AGREEMENT**

Hardin County, Iowa, (County) and, Marla Williams, (Medical Examiner Investigator) agree as follows:

1. County requires services of a licensed physician, having the qualifications enumerated in Section 331.801 of the Code of Iowa, to act as Medical Examiner.

2. County wishes to appoint Medical Examiner Investigators to assist the County Medical Examiner in meeting the requirements of the Iowa Code.

3. Marla Williams accepts a term of appointment as Medical Examiner Investigator through December 31, 2018.

4. County shall compensate Marla Williams \$125.00 per case for services as Medical Examiner Investigator. The Medical Examiner Investigator will submit billings to Hardin County Auditor for payment.

5. Expenses will be reimbursed for certain items based on approval of the Board of Supervisors, not to exceed \$50.00 per investigation, unless further authorized by the Board.

6. Medical Examiner Investigator shall assist the County Medical Examiner in determining cause and manner of death, completing written reports of findings, and submitting report to the State Medical Examiner and County Attorney for all deaths affecting the public interest.

7. The appointed Medical Examiner shall determine when the public interest requires an autopsy or other special investigation as provided by Section 331.802 of the Code of Iowa. The Medical Examiner Investigator shall furnish information to assist the Medical Examiner in making a determination.

8. Medical Examiner Investigators shall perform all duties in compliance with directives from the State Medical Examiner and County Medical Examiner.

9. Continuing Education: County shall pay the registration costs of continuing education courses. If the Medical Examiner Investigator terminates employment within one year after completion of the training, he/she will reimburse the County for 100% the registration fee of any such courses up to six months, and 50% of the registration fee from month 7 - 12.

10. County and Marla Williams agree that either party may terminate this agreement for cause by written notice, setting forth the basis for termination, delivered, or mailed, sixty days prior to the effective date of termination.

Dated this 2nd day of January 2018.

Dated this \_\_\_ day of \_\_\_\_\_ 2018.

**BOARD OF SUPERVISORS**

\_\_\_\_\_  
Reneé McClellan, Chair

\_\_\_\_\_  
Medical Examiner Investigator

\_\_\_\_\_  
BJ Hoffman, Member

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Lance Granzow, Member

**MEDICAL EXAMINER INVESTIGATOR SERVICES AGREEMENT**

Hardin County, Iowa, (County) and, Roger Pickering, (Medical Examiner Investigator) agree as follows:

1. County requires services of a licensed physician, having the qualifications enumerated in Section 331.801 of the Code of Iowa, to act as Medical Examiner.

2. County wishes to appoint Medical Examiner Investigators to assist the County Medical Examiner in meeting the requirements of the Iowa Code.

3. Roger Pickering accepts a term of appointment as Medical Examiner Investigator through December 31, 2018.

4. County shall compensate Roger Pickering \$125.00 per case for services as Medical Examiner Investigator. The Medical Examiner Investigator will submit billings to Hardin County Auditor for payment.

5. Expenses will be reimbursed for certain items based on approval of the Board of Supervisors, not to exceed \$50.00 per investigation, unless further authorized by the Board.

6. Medical Examiner Investigator shall assist the County Medical Examiner in determining cause and manner of death, completing written reports of findings, and submitting report to the State Medical Examiner and County Attorney for all deaths affecting the public interest.

7. The appointed Medical Examiner shall determine when the public interest requires an autopsy or other special investigation as provided by Section 331.802 of the Code of Iowa. The Medical Examiner Investigator shall furnish information to assist the Medical Examiner in making a determination.

8. Medical Examiner Investigators shall perform all duties in compliance with directives from the State Medical Examiner and County Medical Examiner.

9. Continuing Education: County shall pay the registration costs of continuing education courses. If the Medical Examiner Investigator terminates employment within one year after completion of the training, he/she will reimburse the County for 100% the registration fee of any such courses up to six months, and 50% of the registration fee from month 7 - 12.

10. County and Roger Pickering agree that either party may terminate this agreement for cause by written notice, setting forth the basis for termination, delivered, or mailed, sixty days prior to the effective date of termination.

Dated this 2nd day of January 2018.

Dated this \_\_\_ day of \_\_\_\_\_ 2018.

**BOARD OF SUPERVISORS**

\_\_\_\_\_  
Reneé McClellan, Chair

\_\_\_\_\_  
Medical Examiner Investigator

\_\_\_\_\_  
BJ Hoffman, Member

\_\_\_\_\_  
Lance Granzow, Member

## MEDICAL EXAMINER INVESTIGATOR SERVICES AGREEMENT

Hardin County, Iowa, (County) and, Amber Wiese, (Medical Examiner Investigator) agree as follows:

1. County requires services of a licensed physician, having the qualifications enumerated in Section 331.801 of the Code of Iowa, to act as Medical Examiner.

2. County wishes to appoint Medical Examiner Investigators to assist the County Medical Examiner in meeting the requirements of the Iowa Code.

3. Amber Wiese accepts a term of appointment as Medical Examiner Investigator through December 31, 2018.

4. County shall compensate Amber Wiese \$125.00 per case for services as Medical Examiner Investigator. The Medical Examiner Investigator will submit billings to Hardin County Auditor for payment.

5. Expenses will be reimbursed for certain items based on approval of the Board of Supervisors, not to exceed \$50.00 per investigation, unless further authorized by the Board.

6. Medical Examiner Investigator shall assist the County Medical Examiner in determining cause and manner of death, completing written reports of findings, and submitting report to the State Medical Examiner and County Attorney for all deaths affecting the public interest.

7. The appointed Medical Examiner shall determine when the public interest requires an autopsy or other special investigation as provided by Section 331.802 of the Code of Iowa. The Medical Examiner Investigator shall furnish information to assist the Medical Examiner in making a determination.

8. Medical Examiner Investigators shall perform all duties in compliance with directives from the State Medical Examiner and County Medical Examiner.

9. Continuing Education: County shall pay the registration costs of continuing education courses. If the Medical Examiner Investigator terminates employment within one year after completion of the training, he/she will reimburse the County for 100% the registration fee of any such courses up to six months, and 50% of the registration fee from month 7 - 12.

10. County and Amber Wiese agree that either party may terminate this agreement for cause by written notice, setting forth the basis for termination, delivered, or mailed, sixty days prior to the effective date of termination.

Dated this 2nd day of January 2018.

Dated this \_\_\_ day of \_\_\_\_\_ 2018.

### BOARD OF SUPERVISORS

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Reneé McClellan, Chair

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Medical Examiner Investigator

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BJ Hoffman, Member

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Lance Granzow, Member

RESOLUTION NO. 2018-\_\_\_\_\_

RESOLUTION NAMING DEPOSITORIES AS PER IOWA CODE SECTION 12C

BE IT RESOLVED, that the BOARD OF SUPERVISORS of HARDIN COUNTY, IOWA, approves the following list of financial institutions to be depositories of the HARDIN COUNTY funds in conformance with all applicable provisions of Iowa Code Chapter 12C.

The HARDIN COUNTY OFFICERS are hereby authorized to deposit the Hardin County funds in amounts not to exceed the maximum approved for each respective financial institution as set out below.

Depository Name	Location of Home Office	Maximum Balance in effect under prior Resolution	Maximum Balance in effect under this Resolution
<b>Treasurer</b>			
Hardin County Savings Bank	Eldora	20,000,000	20,000,000
Great Western Bank – Eldora	Marshalltown	15,000,000	15,000,000
Green Belt Bank & Trust	Iowa Falls	15,000,000	15,000,000
Iowa Falls State Bank	Iowa Falls	10,000,000	10,000,000
GNB Bank - Ackley	Grundy Center	10,000,000	10,000,000
Security State Bank	Hubbard	5,000,000	5,000,000
United Bank & Trust – Alden	Sheffield	5,000,000	5,000,000
Security State Bank	Radcliffe	5,000,000	5,000,000
GNB – Iowa Falls	Grundy Center	5,000,000	5,000,000
Green Belt Bank & Trust – Eldora	Iowa Falls	15,000,000	15,000,000
Wells Fargo Bank – (IPAAT)	Des Moines	15,000,000	15,000,000
Peoples Savings Bank - Cleves	Wellsburg	500,000	500,000
<b>Recorder</b>			
Hardin County Savings Bank	Eldora	500,000	500,000
<b>Sheriff</b>			
Great Western Bank – Eldora	Marshalltown	500,000	500,000
Hardin County Savings Bank – Commissary	Eldora	100,000	100,000
Inmate Commissary		100,000	100,000
Hardin County Savings Bank – Forfeiture	Eldora	100,000	100,000
Federal Forfeiture		100,000	100,000
Security State Bank - DARE	Hubbard	2,000	2,000
<b>Hardin County Public Employees</b>			
<b>Health Plan Trust</b>	Eldora	500,000	1,000,000
Hardin County Savings Bank	Iowa Falls	500,000	500,000
Green Belt Bank & Trust			
<b>Hardin County Flexible Benefits</b>			
Hardin County Savings Bank	Eldora	50,000	50,000

Whereupon, the Chair of the Board of Supervisors declared said Resolution duly passed and adopted this 2nd day of January, 2018.

\_\_\_\_\_  
\_\_\_\_\_, Chair  
Hardin County Board of Supervisors

CERTIFICATION. I hereby certify that the foregoing is a true and correct copy of a resolution of the HARDIN COUNTY BOARD OF SUPERVISORS adopted at a meeting of said public body, duly called and held on the 2nd day of January, 2018, a quorum being present, as said resolution remains of record in the minutes of said meeting, and it is now in full force and effect.

Dated this 2nd day of January, 2018.

\_\_\_\_\_  
Jessica Lara  
Hardin County Auditor

## Hardin County Investment Policy

### 1. Scope of Investment Policy

This investment policy applies to the operating funds, bond proceeds and other funds accounted for in the financial statements of Hardin County. Each investment made pursuant to this investment policy must be authorized by applicable law and this written investment policy.

This investment policy is intended to comply with Iowa Code chapters 12B and 12C.

Upon passage and upon future amendment, if any, copies of this investment policy shall be delivered to all of the following:

1. The Hardin County Board of Supervisors, County Auditor, and County Attorney.
2. All depository institutions or fiduciaries for the public funds for Hardin County.
3. The auditor engaged to audit any fund of Hardin County.

### 2. Delegation of Authority

In accordance with section 12C.11, the responsibility for conducting investment transactions resides with the treasurer of Hardin County, except for those accounts held by the county auditor, county recorder, and county sheriff.

All contracts or agreements with outside persons investing public funds, advising on the investment of public funds, directing the deposit or investment of public funds or acting in a fiduciary capacity for Hardin County shall require the outside person to notify in writing the county treasurer within thirty days of receipt of all communication from the auditor of the outside person of any regulatory authority of the existence of a material weakness in internal control structure of the outside person or regulatory orders or sanctions regarding the type of services being provided to the county by the outside person.

The records of investment transactions made by or on behalf of Hardin County are public records and are the property of Hardin County, whether in the custody of the treasurer or in the custody of a fiduciary or other third party.

The treasurer shall establish procedures for the operation of the investment program, consistent with this investment policy.

### 3. Objectives of Investment Policy

The primary objectives, in the order of priority, of all investment activities involving the financial assets of Hardin County shall be the following:

1. Safety: safety and preservation of principal in the overall portfolio is the foremost investment objective.
2. Liquidity: maintaining the necessary liquidity to match expected liabilities is the second investment objective.
3. Return: obtaining a reasonable return is the third investment objective

### 4. Prudence

The Hardin County treasurer, when investing or depositing public funds, shall exercise the care, skill, prudence and diligence under the circumstances then prevailing that a person acting in a like capacity and familiar with such matters would use to attain the investment objectives. This standard requires that when making investment decisions, the treasurer shall consider the role that the investment or deposit plays within the portfolio of assets of Hardin County and the investment objectives of this policy.

### 5. Instruments Eligible for Investment

Assets of Hardin County may be invested in the following:

1. Interest bearing savings accounts, interest bearing money market accounts and interest bearing checking accounts at any bank, savings & loan association or credit union within the county or in an adjoining county within the state. Each financial institution shall be properly declared as a depository by the governing body of Hardin County. Deposits in any financial institution shall not exceed the authorized balances approved by the governing body of Hardin County.
2. Obligations of the United States government, its agencies and Instrumentalities.
3. Certificates of deposit and other evidences of deposit at federally insured Iowa depository institutions approved and secured pursuant to Iowa Code chapter 12C.
4. Iowa Public Agency Investment Trust (IPAIT).

5. Warrants or improvement certificates of a levee or drainage district.

6. Prohibited Investments and Investment Practices

Assets of Hardin County shall not be invested in the following:

1. Reverse repurchase agreements.
2. Futures and options contracts.

Hardin County assets shall not be invested pursuant to the following investment practices.

1. Trading of securities for speculation or the realization of short-term trading gains.
2. Pursuant to a contract providing for the compensation of an agent or fiduciary based upon the performance of the invested assets.
3. If a fiduciary or other third party with custody of public investment transaction records of Hardin County fails to produce records when requested by the county within a reasonable time, the county shall make no new investment with or through the fiduciary or third party.

7. Investment Maturity Limitations (IA Code 12B.10A)

Operating funds must be identified and distinguished from all other funds available for investment. Operating funds are defined as those funds which are reasonably expected to be expended during a current budget year, or within fifteen months of receipt. Operating funds may only be invested in instruments authorized in section 5 of this investment policy that mature within three hundred ninety-seven (397) days. Maturities may be less than this to be consistent with the needs and use of Hardin County.

The treasurer may invest funds that are not operating funds in investments having maturities longer than three hundred and ninety-seven days as stated above.

8. Diversification

When possible, it is the policy of the county treasurer to diversify the investment portfolio. Assets shall be diversified to eliminate the risk of loss resulting from over concentration of assets in a specific maturity, a specific issuer or a specific class of securities. In establishing specific diversification strategies, the following general policies and constraints shall apply.

1. Portfolio maturities shall be staggered in a way that avoids undue concentration of assets in a specific maturity sector. Maturities shall be selected which provide stability of income



and reasonable liquidity.

2. Liquidity practices to ensure that disbursement dates and payroll dates are covered through maturing investments of cash on hand.

9. Safekeeping and Custody

All invested assets of Hardin County involving the use of a public funds custodial agreement, as defined in section 12B.10C, shall comply with all rules adopted pursuant to Chapter 12B and 12C. All custodial agreements shall be in writing and shall contain a provision that all custodial services be provided in accordance with the laws of the state of Iowa.

All assets of Hardin County shall be secured through the use of a third party custodial institution, held in safe keeping with the banking institution or held in the county treasurer's vault.

All purchases and sales of investments shall be on a delivery-versus-payment basis.

10. Investment Policy Review and Amendment

This investment policy shall be reviewed by the Board of Supervisors annually each fiscal year in January. Amendments may be made at any time with approval of the Board of Supervisors and the county treasurer. Notice of amendments to the investment policy shall be promptly given to all parties named in Section 1.

Adopted this 2nd day of January, 2018.

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\_\_\_\_\_, Chairman,  
Hardin County Board of Supervisor

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Machel Eichmeier,  
Hardin County Treasurer

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Hardin County Board of Supervisor

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Hardin County Board of Supervisor

## IRVM/Weed Commissioners Report – December 2017

Megan Dohrman, Roadside Vegetation Manager/Weed Commissioner

### Native Roadside Plantings:

This year 65 Acres of roadsides were planted using native grasses and forb species. There were an increased number of cleanouts and regrades done this year. The native seed used for the roadside plantings are part of The Federal Highway Administration (FHWA) Grant through the IDOT. A tremendous amount of money is saved by utilizing this grant.

### Prescribed Burns:

No prescribed burns were performed this year due to needing replacement parts for the current fire unit. The current fire unit is over 25 years old unit, made of fiberglass. The company for that unit no longer exists as it merged with Danko. Some of the parts are similar but, not exact. A representative from Danko came out and informed me of other possible problems using such an old unit for roadside burning. Fire units are no longer made of fiberglass as they posed hazards in some situations, and outdated parts that can't be replaced. He also added fire units are typically replaced ever 15 years as equipment is improved yearly. A new fire unit is being considered since it would be dangerous to do any roadside burns with such outdated equipment. Such an old unit can be a liability.

### Spray Crews (weeds/Brush):

May through June, crews sprayed all hard surface roads for weeds. Spraying operations were shut down in late June due to code violations on the spray truck and the herbicide being used. As a Roadside Manager and weed commissioner it is my job to ensure all Iowa codes are being followed when it comes to IRVM. The equipment (vehicles, herbicides, herbicide storage) being used for IRVM is especially important, because if improperly used it can cause noxious vegetation to become herbicide resistant, become costly and cause the county to be fined. I was made aware the spray truck was never calibrated, and injection systems were taken off the truck. Without the injection system, herbicides were not being mixed properly and measuring the amount of herbicide put out per acre was not available. Prior to my employment the herbicides were off label as they were not labeled for ROW use. Herbicide was not stored properly causing chemical degradation. I have addressed these issues and they are being updated and repaired to prevent the county from being fined by IDALS. Herbicide storage has been updated, and the spray truck is at sprayer specialties being working on. It is still currently at their location.

### Noxious Weed Complaints:

Since June 13<sup>th</sup>, 2017 I have received four weed complaints on the work order system, and received 8 phone calls. It has come to my attention some complaints being made were to the board of supervisors and some of those complaints were never pass along to me. This can pose a problem as; the citizens don't feel their needs are being met and if I don't know about it and a work order is not made then it technically doesn't exist. In a previous meeting with the BOS I requested that a work order be made or have that person call me directly. I don't know what was done in the past however, when a complaint comes in I personally want to talk to each person and find out more about the problem and listen to what they have to say. This will go for brush complaints as well.

### Brush Complaints:

Since June 13<sup>th</sup>, 2017 I have received 23 brush complaints. Many of those complaints have been from secondary roads as their equipment was hitting limbs that were hanging over the road. If a citizen called in a complaint or a work order is made, it's important to keep an open line of communication with the public so, calling and talking to them is extremely important.

**Brush Mowing:**

Brush mowed this year was around 180 roadside miles only being able to reach the fore slope and in some area the ditch bottom. The current tractor IRVM uses does not have a boom mower with an arm long enough to reach some ditch bottoms and all back slopes. At times the crew would have to go back out and manually cut brush out of the backslope which is not time efficient and uses more fuel, money and resources to do the same job twice. Brush mowing can be a great tool when used at the right time.

Brush mowing alone is costly due to fuel and maintenance costs. A new management plan will be put in place for next year to help reduce these costs. The plan will consist of a foliar application during the correct time of year and mowing some area where that brush could pose a problem.

**Other:**

My goals for this upcoming year is to hold an open discussion of what my department will be implementing as a management plan and what services we offer. I have been working on a management plan to ensure things will get done in a more efficient manner and laws and regulations are followed to ensure the safety of the public in Hardin County. Obtaining new equipment for this year and the next fiscal year will greatly impact the amount and efficiency of the work to be done.

**RESOLUTION #2018-\_\_\_\_\_**

**Hardin County Embargo Resolution**

WHEREAS: The Board of Supervisors is empowered under authority of Section 321.236(8), 321.255 and 321.471 to 321.473 of the Code of Iowa to prohibit the operation of vehicles upon Secondary Roads or to impose restrictions as to weight of vehicles to be operated upon said secondary roads, except farm tractors as defined in Section 321.1, Subsection 7, for a total period not to exceed ninety days in any one calendar year, whenever any said highway by reason of deterioration, rain, snow or other climatic conditions will be seriously damaged or destroyed unless the use of vehicles thereon is prohibited or the permissible weights thereof reduced, and

WHEREAS: Severe weather conditions have caused certain secondary roads to be incapable of bearing the customary traffic thereon without undue damages,

NOW, THEREFORE, BE IT RESOLVED by the Hardin County Board of Supervisors that the County Engineer be authorized to order any of the Secondary Roads closed to vehicles in excess of five (5) tons per axle, wherever he deems it necessary and for the period of time deemed expedient (not to exceed 90 days), by erecting signs in accordance with Section 321.472.

BE IT FURTHER RESOLVED that the County Engineer may grant permits of exemption upon a showing that there is a need to move to market farm produce of a type subject to rapid spoilage or loss of value or to move any farm feeds or fuel for home heating purposes.

Passed and approved this 2nd day of January, 2018.

\_\_\_\_\_  
\_\_\_\_\_, Chairperson  
Hardin County Board of Supervisors

ATTEST: \_\_\_\_\_  
Jessica Lara  
Hardin County Auditor

**RESOLUTION #2018-\_\_\_\_\_**

BE IT RESOLVED by the Board of Supervisors of Hardin County, Iowa, that Taylor Roll, the County Engineer of Hardin County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and Federal or State aid construction projects in this county.

Dated at Hardin County in Eldora, Iowa, this   2nd   day of  January ,  2018 .

Board of Supervisors

Hardin County, Iowa

\_\_\_\_\_  
\_\_\_\_\_, Chair

\_\_\_\_\_  
\_\_\_\_\_, Member

\_\_\_\_\_  
\_\_\_\_\_, Member

ATTEST:

By \_\_\_\_\_  
Jessica Lara, County Auditor

SEAL