



**HARDIN COUNTY**  
Board of Supervisors

**Wednesday, August 1, 2018**

1. 8:30 A.M. Drainage District #22 Landowner Meeting  
Courthouse Large Conference Room  
[VIEW DD #22 MEETING AGENDA](#)

2. 10:00 A.M. Call To Order  
Courthouse Large Conference Room

3. Pledge Of Allegiance

4. Approval Of Agenda

5. Public Comments

Documents:

[HARDIN COUNTY POLICY FOR PUBLIC COMMENT.PDF](#)

6. Approval Of Minutes

Documents:

[07-18-2018 MINUTES.PDF](#)

7. Approval Of Claims For Payment

Documents:

[VENDOR PUBLICATION REPORT 8-1-2018.PDF](#)

8. Utility Permits & Secondary Roads

Documents:

[8-1-18 A FRIEST.PDF](#)  
[8-1-18 B SHAWN.PDF](#)  
[8-1-18 C.PDF](#)

9. Appointments To Greenbelt Home Care Board

10. Correction Of Change Of Status For Safety Coordinator

11. Change Of Status: Treasurer's Office

Documents:

[TREASURER CHANGE OF STATUS.PDF](#)

12. Acknowledgement Of RFP Proposal For HVAC Replacement
13. Other Business
14. Adjournment


## HARDIN COUNTY'S POLICY

### FOR PUBLIC COMMENT


1. The "Public Comments" section of the agenda is your opportunity to address items not on the agenda. A speaker may speak to one (1) issue per meeting for a maximum of three (3) minutes. Official action cannot be taken by the Board at that time, but may be placed on a future agenda or referred to the appropriate department. Keep items germane and refrain from personal or slanderous remarks.
2. The public may address any item on the agenda after recognition by the Chair. State your name, address, and group affiliation (if appropriate). You may speak one (1) time for a maximum of three (3) minutes.

Adopted this 1st day of July, 2009.

HARDIN COUNTY BOARD OF SUPERVISORS

  
Jim Johnson, Chair

  
Erv Miller, Member

  
Ed Bear, Member

HARDIN COUNTY BOARD OF SUPERVISORS  
MINUTES – JULY 18, 2018  
WEDNESDAY – 10:00 AM  
COURTHOUSE LARGE CONFERENCE ROOM

Chairperson BJ Hoffman called the meeting to order. Also present were Supervisors Renee McClellan and Lance Granzow; and Micah Cutler, JD Holmes, Lori Kadner, Donna Juber, Carson Hoffman, Taylor Roll, Pauline Lloyd, Justin Ites, Jessica Sheridan, Rob Maharry, Julie Duhn, and Jessica Lara.

The Pledge of Allegiance was recited.

McClellan moved, Granzow seconded to approve the agenda as posted. Motion carried.

Chairperson Hoffman opened the meeting for public comment. There were no public comments made.

Granzow moved, McClellan seconded to approve the utility permit application by Heart of Iowa Communications to install 48 fiber cable on T Avenue south of 260<sup>th</sup> Street. Motion carried.

County Engineer Taylor Roll updated the Board on Secondary Roads.

McClellan moved, Granzow seconded to approve the minutes of 7/11/2018 meeting. Motion carried.

Granzow moved, McClellan seconded to approve the claims for payment for 7/18/2018. Motion carried.

McClellan moved, Granzow seconded to approve the application for use of Courthouse Grounds on July 27<sup>th</sup> from 9AM to 2PM as submitted by the Veteran's Memorial Committee. Motion carried.

McClellan moved, Granzow seconded to approve the application for use of Courthouse Grounds from July 27 to September 30 for a fundraising sign to be displayed by the Veteran's Memorial Committee. Jessica Sheridan addressed the Board with a concern over signs and zoning. Motion carried.

McClellan moved, Granzow seconded to approve the application for Fireworks permit by Radcliffe American Legion at 300 West Ionia Street in the City of Radcliffe on July 21<sup>st</sup>. Motion carried.

Granzow moved, McClellan seconded to approve the Recorder's Monthly Report. Motion carried.

McClellan moved, Granzow seconded to approve the change of status for Deanna Vaux, Motor Vehicle Deputy in Treasurer's office, to increase her salary to \$47,548 beginning July 1, 2018. Motion carried.

McClellan moved, Granzow seconded to approve the change of status for Jessica Ann Wright, Treasurer Clerk, to increase her rate of pay to \$17.38/hr. Motion carried.

McClellan moved, Granzow seconded to approve the change of status for Bernal Koehrsen, Veteran's Affairs Director, to increase his yearly salary to \$29,863 with his increased hours of work. He will now be working 28 hours per week. Motion carried.

Granzow moved, McClellan seconded to acknowledge receipt of Animal Feeding Operation Construction Permit: Meints Home Finisher Farm, Section 24 of Clay Township. Motion carried.

Granzow moved, McClellan seconded to set August 2 at 6PM as the date in which there will be a public hearing on the Construction Permit for Meints Home Finisher Farm, Section 24 of Clay Township. Pauline Lloyd and Julie Duhn addressed the Board. Motion carried.

McClellan moved, Granzow seconded to approve a request from Craig, Smith & Cutler LLP to assign a tax sale certificate. Motion carried.

McClellan moved, Granzow seconded, to approve Resolution #2018-25, Agreement for Assignment of Certificates of Purchase at Tax Sale. Roll call: "Ayes": McClellan, Granzow and Hoffman. "Nays" None. Resolution No. 2018-25 is hereby adopted as follows:

HARDIN COUNTY RESOLUTION NO. 2018-25  
AGREEMENT FOR ASSIGNMENT OF CERTIFICATES OF PURCHASE AT TAX SALE

The undersigned County of Hardin, State of Iowa, by authority of the Board of Supervisors of Hardin County, Iowa, hereinafter referred to as the "County"; and Henry W. Eilders, Sr., hereinafter referred to as "Eilders", hereby enter into the following Agreement for the assignment of a certain certificate of purchase at tax sale.

WHEREAS, the County is the owner of a Certificate of Purchase at Tax Sale No. 10254 for a parcel of real property located in the City of Eldora, Hardin County, Iowa, described as:

LOT FIVE OF OUTLOT TWENTY-TWO IN THE CITY OF ELDORA, HARDIN COUNTY, IOWA; and

WHEREAS, Eilders is the neighboring landowner who has at times expended his own funds and labor to maintain the bare lot described above by mowing the same; and

WHEREAS, the County acquired the aforementioned tax sale certificate as public bidder on the tax sale per Iowa Code section 446.19 and the County desires to assign said certificate to Eilders for the amount of \$4,517.00, which reflects the principal amount of tax due of \$4,475.00 plus additional costs of \$32.00 and the assignment fee of \$10.00 on the following conditions:

1. Said certificate may not be sold or assigned to a third party without prior written approval of the Board of Supervisors; and
2. In the event of a redemption by any party, all tax certifying bodies shall receive their proportionate interest; and

WHEREAS, the County agrees that should no party entitled by law to redeem said certificate in fact properly redeem said certificate and Eilders follows all statutory requirements for issuance of tax sale deed, the County Treasurer shall be authorized to issue said tax sale deed as contemplated by Chapters 447 and 448 of the Code of Iowa;

NOW THEREFORE, IT IS HEREBY AGREED that Hardin County shall and hereby does assign to Henry W. Eilders, Sr. the Certificate of Purchase at Tax Sale No. 10254, the same to be signed by the Treasurer after receiving payment by Henry W. Eilders, Sr. of the sum of \$4,517.00, including the fee of \$10.00 as contemplated by Iowa Code section 446.31, provided that such assignment shall be without compromise as to the total amount due and provided further in the event of redemption by any party, all tax levying and certifying bodies having an interest in the funds represented by said Certificate of Purchase at Tax Sale No. 10254 shall receive their proportionate share of any amount so received upon redemption.

Dated this 18<sup>th</sup> day of July, 2018.

HARDIN COUNTY, IOWA

By: /s/ BJ Hoffman  
BJ Hoffman, Chairperson  
Board of Supervisors

Attest:

/s/ Jessica Lara  
Jessica Lara, Hardin County Auditor

Dated this 18<sup>th</sup> day of July, 2018.

/s/ Henry W. Eilders, Sr.  
Henry W. Eilders, Sr.

Granzow moved, McClellan seconded to appoint Ron Gallaway as Township Trustee for Union Township to fill a vacancy created by the death of Chuck Lawler. Motion carried.

No other business was heard.

Granzow made a motion to adjourn, seconded by McClellan. Motion carried.

Meeting adjourned at 10:29 AM.

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BJ Hoffman, Chair  
Board of Supervisors

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Jessica Lara  
Hardin County Auditor

## Claims Paid - August 1, 2018

|                                |             |
|--------------------------------|-------------|
| Ackley Public Library          | \$715.65    |
| Alden Public Library           | \$1,326.57  |
| Alliant Energy                 | \$860.42    |
| Aspen Tree Service             | \$2,700.00  |
| Barnhart Electric Inc          | \$90.03     |
| Bauer Built Tire               | \$6,535.60  |
| Buckeye Cemetery Assn          | \$236.00    |
| C.J. Cooper & Assoc Inc.       | \$105.00    |
| Casey's General Store          | \$40.00     |
| CBM Food Service               | \$3,834.94  |
| CenturyLink                    | \$447.03    |
| City of Ackley                 | \$97.20     |
| City of Eldora                 | \$1,715.49  |
| City of Hubbard                | \$38.88     |
| City of Iowa Falls             | \$2,115.12  |
| City of New Providence         | \$28.43     |
| CNA Surety                     | \$842.50    |
| Connie J Mesch                 | \$50.00     |
| Contech Engineered Solutions   | \$24,638.40 |
| Craig W Boomgarden             | \$80.00     |
| Creative Product Sourcing Inc  | \$107.00    |
| Crosser Electric Inc.          | \$748.98    |
| Dale Howard                    | \$132.18    |
| Dave Hall                      | \$1,000.00  |
| David Robinson                 | \$125.00    |
| Don's Truck Sales Inc          | \$1,196.82  |
| Educorr                        | \$249.00    |
| Electronic Engineering Co      | \$205.00    |
| ESRI Inc                       | \$7,700.00  |
| Fetrow Reporting Inc.          | \$130.20    |
| Galls Incorporated             | \$147.99    |
| GATR of Des Moines, Inc        | \$320.23    |
| Gehrke Inc.                    | \$490.78    |
| General Basic Fund             | \$38.86     |
| Gray Manufacturing Co., Inc.   | \$2,675.00  |
| Greenbelt Home Care            | \$7,166.66  |
| Hardin Co Agriculture Soc      | \$2,000.00  |
| Hardin Co Collision Repair     | \$500.00    |
| Hardin County Engineer         | \$512.96    |
| Hardin County Sheriff          | \$9,031.00  |
| Hardin County Treasurer        | \$14,892.00 |
| Heronimus, Schmidt, & Allen    | \$3,945.00  |
| Hubbard Co-op Telephone Assn   | \$482.00    |
| Hubbard Public Library         | \$1,277.28  |
| IACCB                          | \$660.00    |
| Iowa Division of Labor Service | \$400.00    |
| Iowa Falls Auto Body           | \$500.00    |
| Iowa Falls Fire Extinguisher   | \$599.00    |
| Iowa Regional Utilities Assoc. | \$216.45    |
| Kathryn A Vitasek              | \$29.25     |
| Kenneth L Reed                 | \$82.85     |
| Knight's Sanitation            | \$260.00    |
| L-3 Comm Mobile-Vision Inc     | \$1,878.00  |
| Mason City Powersports         | \$1,163.51  |
| McDowell & Sons Contractors    | \$330.00    |

|                              |              |
|------------------------------|--------------|
| McFarland Clinic             | \$162.00     |
| Mid-America Publishing Corp  | \$17.93      |
| Midland Power Cooperative    | \$1,765.81   |
| Monkeytown                   | \$205.51     |
| MPH Industries Inc.          | \$260.95     |
| NAPA Auto Parts              | \$17.94      |
| Nicholas J Baumgarten        | \$40.00      |
| O'Halloran International     | \$695.93     |
| Petroblend                   | \$536.48     |
| Pinecrest Mobile Home Park   | \$740.00     |
| Racom Corporation            | \$57.30      |
| Radcliffe Public Library     | \$1,496.18   |
| Sadler Power Train Inc       | \$1,907.67   |
| Sidwell Company              | \$6,804.00   |
| South Hardin Signal Review   | \$35.00      |
| Steamboat Rock Library       | \$948.80     |
| Theresa A. Ritland           | \$145.80     |
| Treasurer, State of Iowa     | \$260.00     |
| Tyler Technologies Inc       | \$42,228.00  |
| Union Public Library         | \$1,404.85   |
| Van Wall Equipment Inc       | \$70,900.00  |
| Vermeer Sales and Service    | \$1,171.88   |
| VISA                         | \$2,386.79   |
| Walmart Community            | \$241.97     |
| Zoske Electrical Service Inc | \$24,829.86  |
| <br>                         |              |
| Grand Total                  | \$266,950.91 |

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BJ Hoffman, Chair  
Board of Supervisors

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Jessica Lara  
Hardin County Auditor





# HARDIN COUNTY UTILITY PERMIT APPLICATION

Permit No: \_\_\_\_\_

Underground  
 Aerial

Permanent Installation  
 Temporary Installation

This is a Utility Permit Application for telecommunications, electric, gas, water and sewer utilities. The applicant agrees to comply with the following permit requirements. Compliance shall be determined by the sole discretion of the County Engineer as deemed necessary to promote public health, safety, and general welfare. These requirements shall apply unless waived in writing by the County Engineer prior to installation.

APPLICANT NAME: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_ CONTACT PERSON: \_\_\_\_\_

TYPE OF WORK: \_\_\_\_\_

### 1. LOCATION PLAN

An applicant shall file a completed location plan as an attachment to this Utility Permit Application. The location plan shall set forth the location of the proposed line on the secondary road system and include a description of the proposed installation.

### 2. WRITTEN NOTICE

At least five (5) working days prior to the proposed installation, an applicant shall file with the County Engineer a written notice stating the time, date, location, and nature of the proposed installation.

### 3. INSPECTION

The County Engineer may provide a full-time inspector during the installation of all lines to ensure compliance with this Utility Permit. The inspector shall have the right, during reasonable hours and after showing proper identification, to enter any installation site in the discharge of the inspector's official duties, and to make any inspection or test that is reasonably necessary to protect the public health, safety, and welfare.

### 4. INSPECTION FEES

The applicant shall pay actual costs directly attributable to the installation inspection conducted by the County Engineer. Within thirty (30) days after completion of the installation, the County Engineer shall submit a statement for inspection services rendered. The applicant agrees to reimburse the county within thirty (30) days of billing.

### 5. REQUIREMENTS

The installation inspector shall assure that the following requirements have been met:

- A. Construction signing shall comply with the Manual on Uniform Traffic Control Devices
- B. Depth – (Add additional depth if ditch has silted to the thickness of the deposited silt.) The minimum depth of cover shall be as follows:
 

|                        |     |               |     |
|------------------------|-----|---------------|-----|
| Telecommunications.... | 36" | Electric..... | 48" |
| Gas.....               | 48" | Water.....    | 60" |
| Sewer.....             | 60" |               |     |
- C. Minimum roadway overhead clearance for utility lines shall be 20 feet.
- D. The applicant shall use reference markers in the right-of-way (ROW) boundary to locate line and changes in alignment as required by the County Engineer. A permanent warning tape shall be placed one (1) foot above all underground utility lines.
- E. All tile line locations shall be marked with references located in the ROW line.
- F. No underground utility lines shall cross over a crossroad drainage structure without approval from the County Engineer.
- G. Residents along the utility route shall have uninterrupted access to the public roads. An all weather access shall be maintained for residents adjacent to the project.
- H. After construction, granular surfacing shall be added to the road by the applicant to restore the road to its original condition. After surfacing has been applied, the road surface shall be reviewed by the County Engineer once the road has been saturated, to determine if additional surfacing on the roadway by the applicant is necessary.
- I. All damaged areas within the ROW shall be repaired and restored to at least their former condition by the applicant or the cost of any repair work caused to be performed by the county will be assessed against the applicant.
- J. Areas disturbed during construction which present an erosion problem shall be solved by the applicant in a manner approved by the County Engineer.
- K. All trenches, excavations, and utilities that are knifed shall be properly tamped.
- L. All utilities shall be located between the bottom of the backslope and the bottom of the foreslope, unless otherwise approved in writing by the County Engineer prior to installation.
- M. Road crossing shall be bored. The depth below the road surface shall match the minimum depth of cover for the respective utility.

**6. NON-CONFORMING WORK**

The County Engineer may halt the installation at any time if the applicant's work does not meet the requirements set forth in this Utility Permit Application.

**7. COUNTY INFRACTION**

Violation of this permit is a county infraction under Iowa Code Section 331.307, punishable by a civil penalty of \$100 for each violation. Each day that a violation occurs or is permitted to exist by the applicant constitutes a separate offense.

**8. HOLD HARMLESS**

The utility company shall save this county harmless of any damages resulting from the applicant's operations. A copy of a certificate of insurance naming this county as an additional insured for the permit work shall be filed in the County Engineer's Office prior to installation. The minimum limits of liability under the insurance policy shall be \$1,000,000.

**9. PERMIT REQUIRED**

No applicant shall install any lines unless such applicant has obtained a Utility Permit from the County Engineer and has agreed in writing that said installation will comply with all ordinances and requirements of the county for such work. Applicants agree to hold the county free from liability for all damage to applicant's property which occurs proximately as a result of the applicant's failure to comply with said ordinances or requirements.

**10. RELOCATION**

The applicant shall, at any time subsequent to installation of utility lines, at the applicant's own expense, relocate or remove such lines as may become necessary to conform to new grades, alignment or widening of ROW resulting from maintenance or construction operations for highway improvements.

DATE: \_\_\_\_\_ COMPANY: \_\_\_\_\_

SIGNATURE: Filled out online \_\_\_\_\_

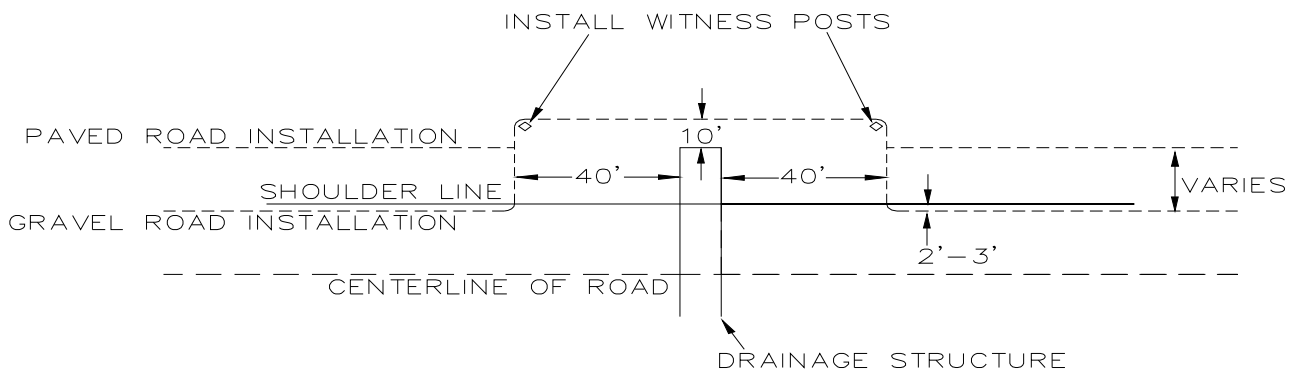
**RECOMMENDED FOR APPROVAL:**

DATE: \_\_\_\_\_ COUNTY ENGINEER \_\_\_\_\_

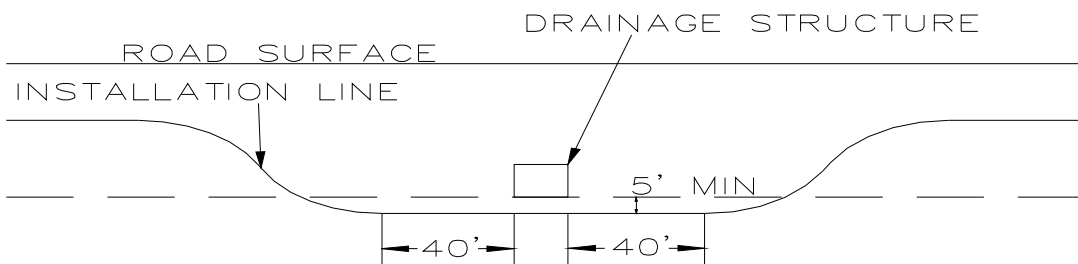
**APPROVAL:**

DATE: \_\_\_\_\_ CHAIRMAN, BOARD OF SUPERVISORS \_\_\_\_\_

**NON-BORED INSTALLATION DETAIL**



**BORED INSTALLATION DETAIL**



**Bob Friest**

Bore Path and Work Plan

**Legend**

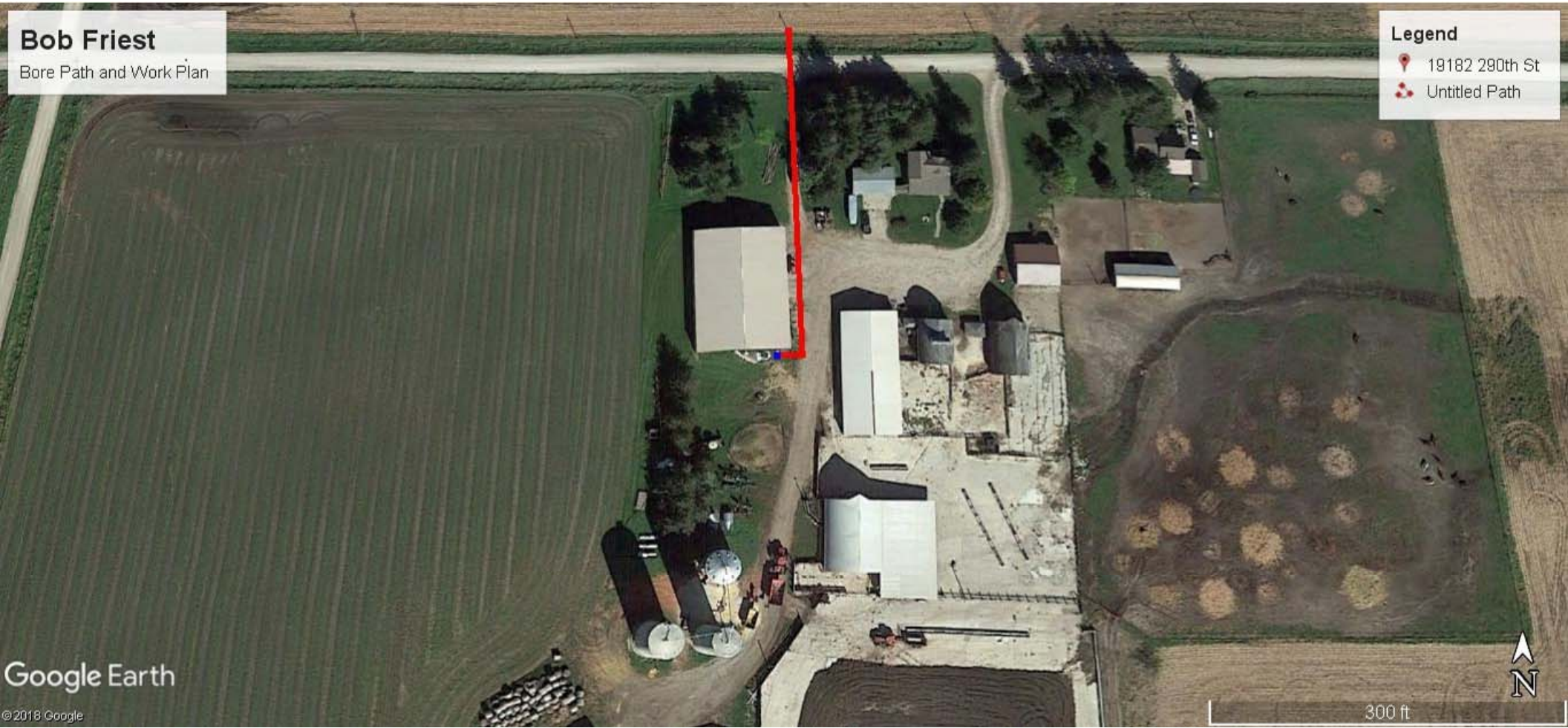
- 📍 19182 290th St
- 📍 Untitled Path

Google Earth

© 2018 Google



300 ft





**HARDIN COUNTY UTILITY PERMIT APPLICATION**

Permit No: \_\_\_\_\_

- Underground
- Aerial

- Permanent Installation
- Temporary Installation

This is a Utility Permit Application for telecommunications, electric, gas, water and sewer utilities. The applicant agrees to comply with the following permit requirements. Compliance shall be determined by the sole discretion of the County Engineer as deemed necessary to promote public health, safety, and general welfare. These requirements shall apply unless waived in writing by the County Engineer prior to installation.

APPLICANT NAME: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_ CONTACT PERSON: \_\_\_\_\_

TYPE OF WORK: \_\_\_\_\_

**1. LOCATION PLAN**

An applicant shall file a completed location plan as an attachment to this Utility Permit Application. The location plan shall set forth the location of the proposed line on the secondary road system and include a description of the proposed installation.

**2. WRITTEN NOTICE**

At least five (5) working days prior to the proposed installation, an applicant shall file with the County Engineer a written notice stating the time, date, location, and nature of the proposed installation.

**3. INSPECTION**

The County Engineer may provide a full-time inspector during the installation of all lines to ensure compliance with this Utility Permit. The inspector shall have the right, during reasonable hours and after showing proper identification, to enter any installation site in the discharge of the inspector's official duties, and to make any inspection or test that is reasonably necessary to protect the public health, safety, and welfare.

**4. INSPECTION FEES**

The applicant shall pay actual costs directly attributable to the installation inspection conducted by the County Engineer. Within thirty (30) days after completion of the installation, the County Engineer shall submit a statement for inspection services rendered. The applicant agrees to reimburse the county within thirty (30) days of billing.

**5. REQUIREMENTS**

The installation inspector shall assure that the following requirements have been met:

- A. Construction signing shall comply with the Manual on Uniform Traffic Control Devices
- B. Depth – (Add additional depth if ditch has silted to the thickness of the deposited silt.) The minimum depth of cover shall be as follows:
 

|                             |                  |
|-----------------------------|------------------|
| Telecommunications..... 36" | Electric.....48" |
| Gas..... 48"                | Water.....60"    |
| Sewer..... 60"              |                  |
- C. Minimum roadway overhead clearance for utility lines shall be 20 feet.
- D. The applicant shall use reference markers in the right-of-way (ROW) boundary to locate line and changes in alignment as required by the County Engineer. A permanent warning tape shall be placed one (1) foot above all underground utility lines.
- E. All tile line locations shall be marked with references located in the ROW line.
- F. No underground utility lines shall cross over a crossroad drainage structure without approval from the County Engineer.
- G. Residents along the utility route shall have uninterrupted access to the public roads. An all weather access shall be maintained for residents adjacent to the project.
- H. After construction, granular surfacing shall be added to the road by the applicant to restore the road to its original condition. After surfacing has been applied, the road surface shall be reviewed by the County Engineer once the road has been saturated, to determine if additional surfacing on the roadway by the applicant is necessary.
- I. All damaged areas within the ROW shall be repaired and restored to at least their former condition by the applicant or the cost of any repair work caused to be performed by the county will be assessed against the applicant.
- J. Areas disturbed during construction which present an erosion problem shall be solved by the applicant in a manner approved by the County Engineer.
- K. All trenches, excavations, and utilities that are knifed shall be properly tamped.
- L. All utilities shall be located between the bottom of the backslope and the bottom of the foreslope, unless otherwise approved in writing by the County Engineer prior to installation.
- M. Road crossing shall be bored. The depth below the road surface shall match the minimum depth of cover for the respective utility.

**6. NON-CONFORMING WORK**

The County Engineer may halt the installation at any time if the applicant's work does not meet the requirements set forth in this Utility Permit Application.

**7. COUNTY INFRACTION**

Violation of this permit is a county infraction under Iowa Code Section 331.307, punishable by a civil penalty of \$100 for each violation. Each day that a violation occurs or is permitted to exist by the applicant constitutes a separate offense.

**8. HOLD HARMLESS**

The utility company shall save this county harmless of any damages resulting from the applicant's operations. A copy of a certificate of insurance naming this county as an additional insured for the permit work shall be filed in the County Engineer's Office prior to installation. The minimum limits of liability under the insurance policy shall be \$1,000,000.

**9. PERMIT REQUIRED**

No applicant shall install any lines unless such applicant has obtained a Utility Permit from the County Engineer and has agreed in writing that said installation will comply with all ordinances and requirements of the county for such work. Applicants agree to hold the county free from liability for all damage to applicant's property which occurs proximately as a result of the applicant's failure to comply with said ordinances or requirements.

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The applicant shall, at any time subsequent to installation of utility lines, at the applicant's own expense, relocate or remove such lines as may become necessary to conform to new grades, alignment or widening of ROW resulting from maintenance or construction operations for highway improvements.

DATE: \_\_\_\_\_ COMPANY: \_\_\_\_\_

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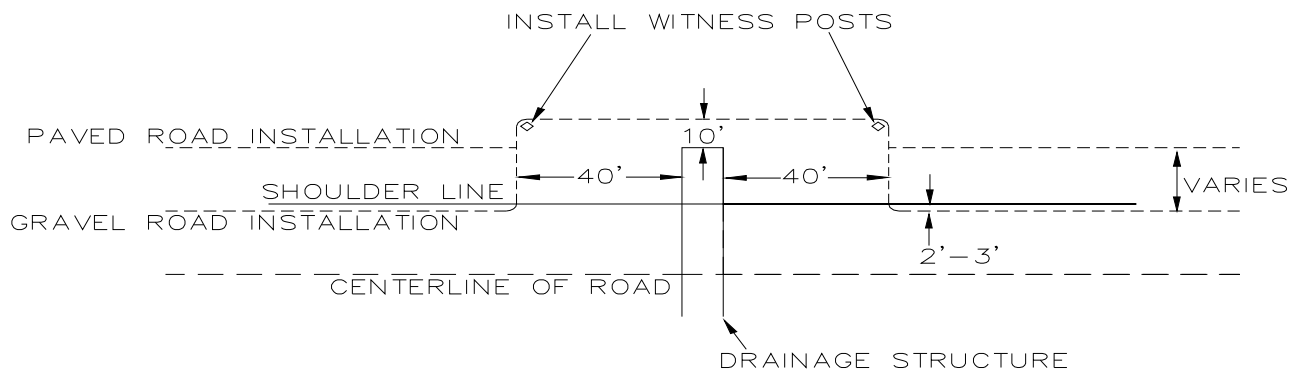
**RECOMMENDED FOR APPROVAL:**

DATE: \_\_\_\_\_ COUNTY ENGINEER \_\_\_\_\_

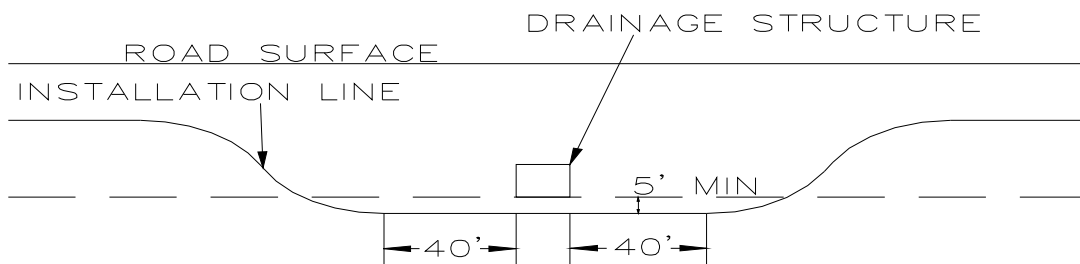
**APPROVAL:**

DATE: \_\_\_\_\_ CHAIRMAN, BOARD OF SUPERVISORS \_\_\_\_\_

**NON-BORED INSTALLATION DETAIL**



**BORED INSTALLATION DETAIL**





**30574 MM AVE**

Bore and Work Plan

**Legend**

Untitled Path

Google Earth

300 ft





HARDIN COUNTY UTILITY PERMIT APPLICATION

Permit No: 8-1-18 C

- Underground, Aerial, Permanent Installation, Temporary Installation

This is a Utility Permit Application for telecommunications, electric, gas, water and sewer utilities. The applicant agrees to comply with the following permit requirements. Compliance shall be determined by the sole discretion of the County Engineer as deemed necessary to promote public health, safety, and general welfare. These requirements shall apply unless waived in writing by the County Engineer prior to installation.

APPLICANT NAME: Winnebago Coop Telecom
STREET ADDRESS: 704 E Main St
CITY: Lake Mills STATE: IA ZIP: 50450
PHONE: 641-592-6105 FAX: 641-592-6106 CONTACT PERSON: Dave Arneson
TYPE OF WORK: Bury Fiber Optic Cable

1. LOCATION PLAN

An applicant shall file a completed location plan as an attachment to this Utility Permit Application. The location plan shall set forth the location of the proposed line on the secondary road system and include a description of the proposed installation.

2. WRITTEN NOTICE

At least five (5) working days prior to the proposed installation, an applicant shall file with the County Engineer a written notice stating the time, date, location, and nature of the proposed installation.

3. INSPECTION

The County Engineer may provide a full-time inspector during the installation of all lines to ensure compliance with this Utility Permit. The inspector shall have the right, during reasonable hours and after showing proper identification, to enter any installation site in the discharge of the inspector's official duties, and to make any inspection or test that is reasonably necessary to protect the public health, safety, and welfare.

4. INSPECTION FEES

The applicant shall pay actual costs directly attributable to the installation inspection conducted by the County Engineer. Within thirty (30) days after completion of the installation, the County Engineer shall submit a statement for inspection services rendered. The applicant agrees to reimburse the county within thirty (30) days of billing.

5. REQUIREMENTS

The installation inspector shall assure that the following requirements have been met:

- A. Construction signing shall comply with the Manual on Uniform Traffic Control Devices
B. Depth - (Add additional depth if ditch has silted to the thickness of the deposited silt.) The minimum depth of cover shall be as follows:
Telecommunications.... 36" Electric.....48"
Gas..... 48" Water.....60"
Sewer..... 60"
C. Minimum roadway overhead clearance for utility lines shall be 20 feet.
D. The applicant shall use reference markers in the right-of-way (ROW) boundary to locate line and changes in alignment as required by the County Engineer. A permanent warning tape shall be placed one (1) foot above all underground utility lines.
E. All tile line locations shall be marked with references located in the ROW line.
F. No underground utility lines shall cross over a crossroad drainage structure without approval from the County Engineer.
G. Residents along the utility route shall have uninterrupted access to the public roads. An all weather access shall be maintained for residents adjacent to the project.
H. After construction, granular surfacing shall be added to the road by the applicant to restore the road to its original condition. After surfacing has been applied, the road surface shall be reviewed by the County Engineer once the road has been saturated, to determine if additional surfacing on the roadway by the applicant is necessary.
I. All damaged areas within the ROW shall be repaired and restored to at least their former condition by the applicant or the cost of any repair work caused to be performed by the county will be assessed against the applicant.
J. Areas disturbed during construction which present an erosion problem shall be solved by the applicant in a manner approved by the County Engineer.
K. All trenches, excavations, and utilities that are knifed shall be properly tamped.
L. All utilities shall be located between the bottom of the backslope and the bottom of the foreslope, unless otherwise approved in writing by the County Engineer prior to installation.
M. Road crossing shall be bored. The depth below the road surface shall match the minimum depth of cover for the respective utility.

**6. NON-CONFORMING WORK**

The County Engineer may halt the installation at any time if the applicant's work does not meet the requirements set forth in this Utility Permit Application.

**7. COUNTY INFRACTION**

Violation of this permit is a county infraction under Iowa Code Section 331.307, punishable by a civil penalty of \$100 for each violation. Each day that a violation occurs or is permitted to exist by the applicant constitutes a separate offense.

**8. HOLD HARMLESS**

The utility company shall save this county harmless of any damages resulting from the applicant's operations. A copy of a certificate of insurance naming this county as an additional insured for the permit work shall be filed in the County Engineer's Office prior to installation. The minimum limits of liability under the insurance policy shall be \$1,000,000.

**9. PERMIT REQUIRED**

No applicant shall install any lines unless such applicant has obtained a Utility Permit from the County Engineer and has agreed in writing that said installation will comply with all ordinances and requirements of the county for such work. Applicants agree to hold the county free from liability for all damage to applicant's property which occurs proximately as a result of the applicant's failure to comply with said ordinances or requirements.

**10. RELOCATION**

The applicant shall, at any time subsequent to installation of utility lines, at the applicant's own expense, relocate or remove such lines as may become necessary to conform to new grades, alignment or widening of ROW resulting from maintenance or construction operations for highway improvements.

DATE: 7-18-18 COMPANY: Winnebago Coop Telecom

SIGNATURE: [Signature]

**RECOMMENDED FOR APPROVAL:**

DATE: 7-30-18

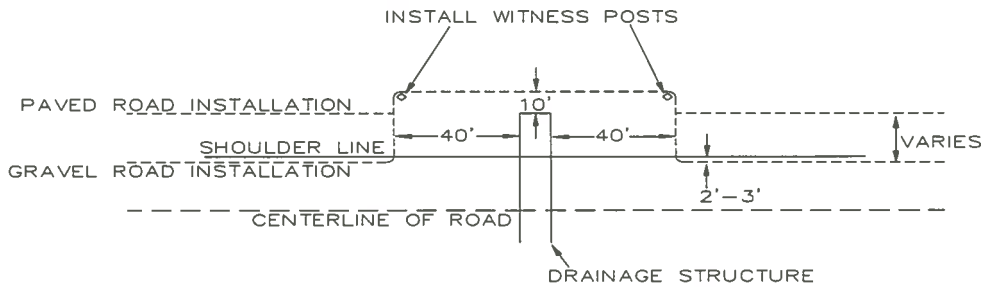
[Signature]  
COUNTY ENGINEER

**APPROVAL:**

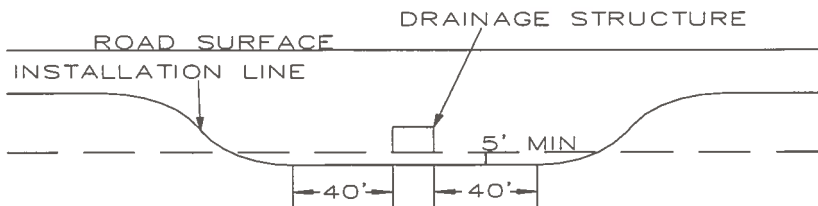
DATE: \_\_\_\_\_

\_\_\_\_\_  
CHAIRMAN, BOARD OF SUPERVISORS

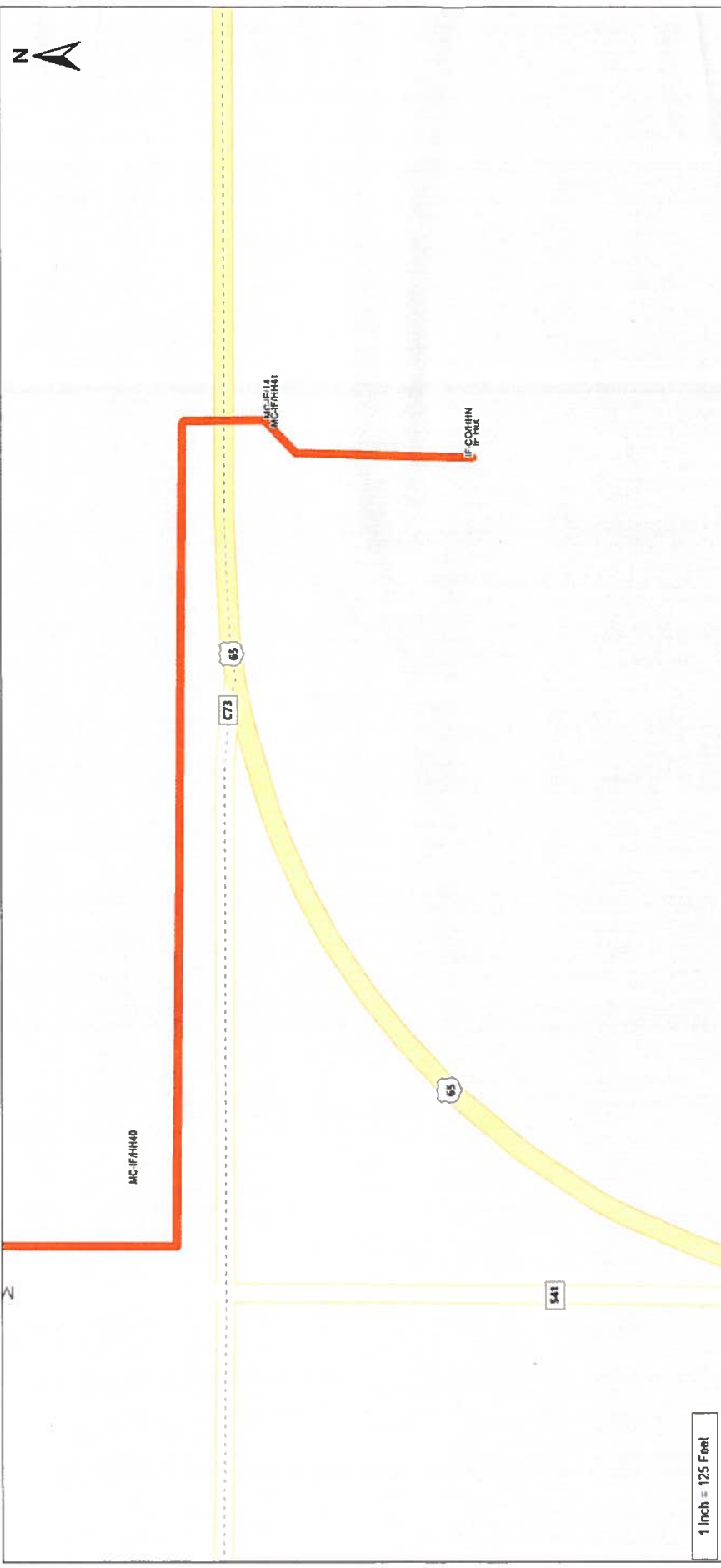
**NON-BORED INSTALLATION DETAIL**



**BORED INSTALLATION DETAIL**







1 Inch = 125 Feet

| From         | To         | PTYPE         | Units         | Feet    | BM      | NO  | Remarks  | As Staked   |
|--------------|------------|---------------|---------------|---------|---------|-----|----------|---|
| (MC-IF/HH39) | MC-IF/HH40 | UHF(24x36x30) | BFO 144(I)    | 5584    |         |     |          | WCTA  |
|              | MC-IF/HH40 |               | UD(2X1-1.25)P | 5534    |         |     |          | Name: MCI/IF-40<br>WO: M.C. B. F.<br>Ech: Iowa Falls<br>Route: MCI/IF |
| MC-IF/HH40   | MC-IF/HH41 | UHF(24x36x30) | BFO 144(I)    | 1348    | 61(3)   | 60  | Pavement | State: Iowa<br>County: Hardin<br>Section: 0<br>Range: 20W<br>Twp: 8N  |
|              | MC-IF/HH41 |               | UD(2X1-1.25)P | 1288    | 61(3)   | 150 | Culvert  | Shaded Bl. BM: _____<br>Date: 8/22/2018                               |
| MC-IF/HH41   | MC-IF/14   | BDOBMS(1)     | UD(1X1-1.25)P | 10      | 2(5/8)B | 1   |          |   |
|              | IF Flat    |               |               | 2(1/2)S | 1       | 144 |          |   |



# HARDIN COUNTY

## Courthouse

HARDIN COUNTY COURTHOUSE  
1215 EDGINGTON AVE.  
ELDORA, IA 50627

### HARDIN COUNTY Employee Change of Status Report

**FILED**

JUL 25 2018

HARDIN COUNTY AUDITOR

Please enter the following change(s) as of 07/27/2018  
Date

Name: Dee A. Reiling  
Address: \_\_\_\_\_  
\_\_\_\_\_  
City State Zip Code

Department: Treasurer  
Position: Motor Vehicle / Driver's License Clerk  
Salary/Hourly Rate: \_\_\_\_\_

Fund: 0001-03-8100-000-10003

Status:  Full-time  Permanent Part-time  Temporary/Seasonal Part-time

Reason of Change:

Hired  Resignation  
 Promotion  Retirement  
 Demotion  Layoff  
 Pay Increase  Discharge  
 Leave of Absence \_\_\_\_\_  
Dates

Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dates of Employment: \_\_\_\_\_ to \_\_\_\_\_ Last Day of Work \_\_\_\_\_  
From To (if applicable)

Beyond the last day of work, the following vacation time was (or will be paid): \_\_\_\_\_ to \_\_\_\_\_  
From To

Authorized by: *Michael Eichmeier*  
Elected Official or Department Head

07/18/2018  
Date

Authorized by: \_\_\_\_\_  
Board of Supervisors

\_\_\_\_\_  
Date