

HARDIN COUNTY BOARD OF SUPERVISORS  
MINUTES – JULY 6, 2016  
WEDNESDAY – 10:00 A.M.

Chair Lance Granzow called the meeting to order. Also present were Supervisors Reneé McClellan and Ronn Rickels; and Micah Cutler, Justin Ites, Jeannie Schuneman, Machel Eichmeier, Daryl Albertson, Cindy Litwiller, Jefferson Fosbender, Wayne Norris, Duane Dirks, Bob Havens, Rob Maharry, Steve Throssel, Joe Wessels, and Nancy Lauver.

The Pledge of Allegiance was recited.

McClellan moved, Rickels seconded to approve the agenda as posted. Motion carried.

Rickels moved, McClellan seconded to approve the minutes of June 29, 2016. Motion carried.

McClellan moved, Rickels seconded to approve the July 6, 2016 claims for payment. Motion carried.

Rickels moved, McClellan seconded to approve the Auditor's monthly report for June 2016. Motion carried.

WHEREUPON Board Member McClellan moved that the following Resolution be adopted:

RESOLUTION NO. 2016 - 18  
APPROPRIATIONS RESOLUTION  
2016/2017 FISCAL YEAR

WHEREAS, it is desired to make appropriations for each of the different offices and departments for the fiscal year beginning July 1, 2016, in accordance with Section 331.434, Subsection 6, Code of Iowa,

NOW, THEREFORE, be it resolved by the Board of Supervisors of Hardin County, Iowa, as follows:

Section 1. The amounts itemized by fund and by department or office on the attached schedule are hereby appropriated from the resources of each fund so itemized, to the department or office listed in the first column on the same line of the attached schedule.

Section 2. Subject to the provisions of other county procedures and regulations and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized fund effective July 1, 2016.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditures of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the 2016/2017 budget year the Auditor shall ascertain that the available resources of a fund for that year will be less than said fund's total appropriations, she shall immediately so inform the Board and recommend appropriate corrective action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to applicable departments and officers monthly during the 2016/2017 budget year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2017.

The appropriations schedule is as follows:

<b>OFFICE OR DEPARTMENT</b>	<b>APPROPRIATION AMOUNT</b>
Board of Supervisors	\$292,843
Auditor	\$399,608
Treasurer	\$406,719
County Attorney	\$319,448
Sheriff	\$3,461,256
Recorder	\$171,285
Information Technology/GIS	\$429,284
County Engineer	\$6,644,395
Veterans' Affairs	\$68,544
Conservation Board	\$668,432
Health Board	\$176,385
IRVM	\$171,489
General Assistance	\$40,725
Clerk of Court	\$63,565
Pioneer Cemetery	\$22,950
General Services – Courthouse	\$453,661
General Services – Misc.	\$90,500
General Services – Co. Office Bldg.	\$54,500
DHS	\$10,925
Case Management	\$22,000
Mental Health Admin.	\$602,466
Chemical Dependency	\$5,700
Friendship Club	\$63,163
Insurance	\$497,838
Grants	\$15,758
Non-departmental 89	\$810,146
Debt Service	\$2,061,898
Inter-fund Operating Transfers	\$1,910,547
Non-Departmental 99	\$464,263
TOTAL	\$20,400,293

The motion was seconded by Board Member Rickels and after due consideration thereof, the roll was called and the following Board Members voted:

AYES: McClellan, Rickels, and Granzow  
NAYS: None  
ABSENT: None  
ABSTAIN: None

Whereupon, the Chair of the Board of Supervisors declared said Resolution duly passed and adopted this 6<sup>th</sup> day of July, 2016.

/s/ Lance Granzow  
Lance Granzow, Chairman  
Hardin County Board of Supervisors

ATTEST:

/s/ Jessica Lara  
Jessica Lara  
Hardin County Auditor

WHEREUPON Board Member Rickels moved that the following Resolution be adopted:

RESOLUTION NO. 2016 - 19  
ADVANCE ISSUANCE OF PAYMENTS RESOLUTION  
2016/2017 FISCAL YEAR

WHEREAS, The Board of Supervisors, pursuant to Section 331.506(3)(a and b), Code of Iowa, may authorize the County Auditor to issue payment when said Board is not in session for the following purposes:

1. Fixed charges including but not limited to, freight, express, postage, water, light, and telephone service or contracted services, after a bill is filed with the auditor.
2. Salaries and payrolls if the compensation has been fixed or approved by the Board. The salary or payroll shall be certified by the officer or supervisor under whose direction or supervision the compensation is earned.

NOW, THEREFORE, be it resolved by the Board of Supervisors of Hardin County, Iowa, the County Auditor is authorized to issue payments for the aforementioned when said Board is not in session during Fiscal Year 2016/2017.

BE IT FURTHER RESOLVED, all bills paid under provisions of Section 331.506 (3)(a and b), Code of Iowa, shall be submitted to the board for review and approval at its next meeting following the payment. The action of the board shall be recorded in the minutes of the board.

The motion was seconded by Board Member McClellan and after due consideration thereof, the roll was called and the following Board Members voted:

AYES: Rickels, McClellan and Granzow  
NAYS: None  
ABSENT: None  
ABSTAIN: None

Whereupon, the Chair of the Board of Supervisors declared said Resolution duly passed and adopted this 6<sup>th</sup> day of July, 2016.

/s/ Lance Granzow  
Lance Granzow, Chairman  
Hardin County Board of Supervisors

ATTEST:

/s/ Jessica Lara  
Jessica Lara  
Hardin County Auditor

WHEREUPON Board Member McClellan moved that the following Resolution be adopted:

RESOLUTION No. 2016 - 20  
**RESOLUTION FOR INTER-FUND OPERATING TRANSFERS**

WHEREAS, it is desired to authorize the Auditor to periodically transfer sums from the General Basic Fund to the General Supplemental Fund and Debt Service Fund, and

Secondary Road Fund and from the rural Services Basic Fund to the Secondary Road Fund during the 2016/2017 fiscal budget year, and

WHEREAS, said transfers must be in accordance with Section 331.432, Code of Iowa,

NOW, THEREFORE, be it resolved by the Board of Supervisors of Hardin County, Iowa, as follows:

Section 1. The total maximum transfers from the General Basic Fund to the Debt Service Fund shall not exceed the sum of \$100,000 and from General Basic Fund to General Supplemental \$100,000; and from General Basic Fund to Secondary Road Fund shall not exceed \$0; and the total maximum transfer from Rural Services Basic Fund to the Secondary Road Fund shall not exceed the sum of \$1,710,547; for fiscal year beginning July 1, 2016.

Section 2. When notified of the apportionment of current property taxes, state replacements against levied property taxes, mobile home taxes, military service tax credit replacements, or livestock credit replacements to the General Basic or Rural Services Basic funds, the Auditor shall order a transfer from said fund to the Secondary Road Fund, and Debt Service Fund.

Section 3. The amount of the transfer required by Section 2 shall be equal to the apportionment made under Section 2 to the General Basic or Rural Basic Fund, respectively, multiplied by the ratio of said fund's total maximum transfer to the Secondary Road Fund, and Debt Service Fund to the sum of said fund's total current property tax levy, total mobile home taxes, total military service tax credit replacements, and total livestock credit replacements.

Section 4. Notwithstanding the provisions of Section 2 and 3 of this resolution, total transfers to the above mentioned funds shall not exceed the amount specified in Section 1.

Section 5. Notwithstanding the provisions of Sections 2 and 3, the amount of any transfer shall not exceed available fund balances in the transferring fund.

Section 6. The Auditor is directed to correct her books when said operating transfers are made and to notify the Treasurer and County Engineer of the amounts of said transfers.

The motion was seconded by Board Member Rickels and after due consideration thereof, the roll was called and the following Board Members voted:

AYES:	<u>McClellan, Rickels, and Granzow</u>
NAYS:	<u>None</u>
ABSENT:	<u>None</u>
ABSTAIN:	<u>None</u>

Whereupon, the Chair of the Board of Supervisors declared said Resolution duly passed and adopted this 6<sup>th</sup> day of July, 2016.

/s/ Lance Granzow  
Lance Granzow, Chairman  
Board of Supervisors

ATTEST:

/s/ Jessica Lara  
Jessica Lara  
Hardin County Auditor

WHEREUPON Board Member Rickels moved that the following Resolution be adopted:

RESOLUTION No. 2016 - 21  
RESOLUTION FOR BUDGET APPROPRIATION ADJUSTMENTS  
WITHIN THE SAME SERVICE AREA

BE IT HEREBY RESOLVED by the Hardin County Board of Supervisors that the Hardin County Auditor is authorized to make the necessary budget appropriations within the ten service areas and the various organizations for the 2016/2017 fiscal year.

The motion was seconded by Board Member McClellan, and after due consideration thereof, the roll was called and the following Board Members voted:

AYES:           Rickels, McClellan and Granzow  
NAYS:           None  
ABSENT:       None  
ABSTAIN:       None

Whereupon, the Chair of the Board of Supervisors declared said Resolution duly passed and adopted this 6th day of July, 2016.

/s/ Lance Granzow  
Lance Granzow, Chairman  
Board of Supervisors

ATTEST:

/s/ Jessica Lara  
Jessica Lara  
Hardin County Auditor

McClellan moved, Rickels seconded to approve the authorization for direct weekly withdrawals for payment of claims and fees by Blue Cross/Blue Shield. Roll Call Vote: “Ayes” McClellan, Rickels and Granzow. “Nays” None. Motion carried.

Rickels moved, McClellan seconded to approve the appointment of Ken Reece to the Zoning Board of Adjustment to fill the unexpired term of Eric Ross, term ending 12-31-2016. Motion carried.

McClellan moved, Rickels seconded to approve the Hardin County Tax Levies – taxes payable 2016-2017. Motion carried.

Utility Permits:

Rickels moved, McClellan seconded to approve the utility permit application submitted by Midland Power Cooperative for the purpose of boring cable under I Avenue in Section 6 of Tipton Township. Motion carried.

Secondary Roads Department:

County Engineer, Daryl Albertson, provided a departmental update. No action was necessary at this time; informational only.

Joe Wessels, City of Ackley, addressed the Board regarding the County Shop located in Ackley and the possibility of the County selling the building. No action was taken at this time; discussion only.

Other Business:

Discussion was held with landowners regarding a new hog confinement near Pine Lake. No action was necessary; discussion only.

McClellan moved, Rickels seconded to adjourn until July 13, 2016. Motion carried.

/s/ Lance Granzow  
Lance Granzow, Chair  
Board of Supervisors

/s/ Jessica Lara  
Jessica Lara  
Hardin County Auditor