

REGULAR DRAINAGE MEETING

1/16/2019 - Minutes

1. Open Meeting
Hardin County Board of Supervisors Chairperson, Renee McClellan, opened the meeting. Also present were Supervisors, Lance Granzow and BJ Hoffman; Landowner, Marv Kramer; Lee Gallentine with Clapsaddle-Garber Associates (CGA); Drainage Clerk, Tina Schlemme.
2. Approve Agenda
Granzow moved, Hoffman seconded to approve the agenda as presented. All ayes. Motion carried.
3. Approve Minutes
Hoffman moved, Granzow seconded to approve the minutes of the January 2, 2019 regular drainage meeting. All ayes. Motion carried.
4. Acknowledge Receipt Of CGA 2019 Rates
Gallentine stated the rates were increased from \$2-\$5 an hour on the different positions with administrative not increasing at all. Granzow moved, Hoffman seconded to acknowledge receipt of CGA's 2019 Rates. All ayes. Motion carried.
5. DD 14 - Discuss, With Possible Action, Repair Summary For Work Order #170
Gallentine updated the Trustees that the reported blowout was not related to soil cover but to physical deterioration. Approximately 20 feet of 15" tile was replaced. The Trustees agreed no action was necessary but to file the repair summary.
6. DD 22 - Discuss, With Possible Action, Investigation Summary For Updates To Work Order #176
Schlemme updated the Trustees that Engineer, Heather Thomas, stated the sinkhole would be replaced during the upcoming project. She also added that Gerhke's plan to begin construction this upcoming spring. Hoffman moved, Granzow seconded that no action was necessary. All ayes. Motion carried.
7. DD 26 Lat 4 - Discuss, With Possible Action, Investigation Summary For Updates To Work Order #82
Schlemme updated the Trustees that Engineer, Heather Thomas, stated the aerial photos showed the wet spot appeared around 2015/2016. The 2011 as-builts did not show any private tile in that area. She recommended that the information is shared with Randy Silvest and see if he thinks there may be private tile in the area that did not get connected during the 2011 project. The Trustees agreed for Schlemme to let Silvest know and go from there.
8. DD 38 - Discuss, With Possible Action, 2nd Investigation Summary For Work Order #231
Gallentine updated the Trustees that they found approximately 660 feet of 12" tile with 1 to 11 inches of sand in it. They recommend jet/vac clean to remove the sand/silt and allow dewatering of the tile. Once dewatered, they recommend excavation to determine the necessary tile repair. At this time, they believe it should be under the \$50,000 threshold, but will not know until they excavate. Hoffman moved, Granzow seconded to jet/vac clean and then excavate as discussed. All ayes. Motion carried.
9. DD 52 - Discuss, With Possible Action, Attorney Update
Schlemme updated the Trustees that the attorney is questioning whether they should file the petition in district court or with the board of adjusters. After discussion, it was unclear who the board of adjusters were and if the attorney's assistant actually meant board of trustees. Schlemme is to obtain clarification and report back.
10. DD 55-3 Lat 12 - Discuss, With Possible Action, Railroad Updates
It was discussed that UPRR has requested as built of the existing facilities and any new drawings or plans for what is being proposed. Gallentine stated there has not been any formal plans drafted due to it being a small project. The Trustees agreed for Schlemme to report back to UPRR and move forward.

11. DD 86 - Discuss, With Possible Action, Repair Summary For Work Order #236

Gallentine updated the Trustees that approximately 8 feet of 15" tile was replaced with trees cut down and stumps treated. Granzow moved, Hoffman seconded to acknowledge receipt of the Repair Summary for Work Order #236. All ayes. Motion carried.

12. DD 143 - Discuss, With Possible Action, Reseeding Invoices

Schlemme presented invoices from Radcliffe Friendly Fairways for: Seed \$4,047.81, Equipment Rental and Labor \$1,162.00 and Chemical with Applicator \$179.00. The seed invoice was looked at closely which showed 1700 pounds of seed was purchased. It was believed that approximately 5 acres was seeded, which averaged 340 pounds per acre. Discussion was had on what a typical application of seed was necessary for golf courses. Hoffman moved, Granzow seconded to table any action on the invoices until Schlemme researches the seed concern. All ayes. Motion carried. During this time, Hoffman found a survey online from the United States Golf Association that showed the average seeding rate for fairways as 622 lbs/acre with the lowest rate at 200 lbs/acre and the highest at 900 lbs/acre. Hoffman moved, Granzow seconded to rescind the previous motion and for Schlemme to submit the invoice at the next claims writing. All ayes. Motion carried.

13. DD H-F 1 - Discuss, With Possible Action, Repair Summary For Work Order #238

Gallentine updated the Trustees that Adam Seward removed the willow trees, treated the stumps and piled the brush. He recommends correspondence with the contractor to be sure the brush is either removed from the site or burned. Hoffman moved, Granzow seconded for Schlemme to contact Seward now and again in the spring to retreat the stumps and make sure the debris is taken care of. All ayes. Motion carried.

14. Other Business

DD 148 & DD 9 - Gallentine updated the Trustees that Randy Brown began Work Order #227 and #229 in September but never completed them and both have had open holes since November. Gallentine has tried to get a hold of him but he doesn't show up and now his cell phone states it has been disconnected. Hoffman moved, Granzow seconded to give the work orders to Paul Williams to finish up and for Schlemme to closely look at the invoice from Brown on what work has been done. All ayes. Motion carried.

DD 1 - Kramer questioned the invoice paid to CGA for engineering services for the road crossing project. Schlemme stated they typically invoice secondary roads for the materials on road crossing work but never add engineering services to it. Hoffman moved, Granzow seconded for Schlemme to obtain a legal opinion from Mike Richards if engineering services should be paid from secondary roads. All ayes. Motion carried. Kramer also updated the Trustees regarding the dirt work project for Work Order #205. He doesn't think a lot needs done, but is still willing to perform the work. After discussion, it was determined that Gallentine will mail Kramer the necessary contractor requirement documents and Gallentine will stake the tile locations. Kramer will first flag where he plans on beginning and ending the project. Kramer is to remove dirt to widen the waterway and will seed once done. Kramer is to submit pictures of the project once complete and then no CGA oversight is needed. Kramer added that landowner, Arnie Luiken, was okay with the project and will be assisting Kramer.

DD 25 & DD 1 - Gallentine updated the Trustees that he will be submitting the Plans and Specifications at the next regular meeting for a bid letting to occur on February 13, 2019. Hoffman moved, Granzow seconded to set the bid letting date as Wednesday, February 13, 2019 at 1:00 PM in the lower level conference room of the courthouse. All ayes. Motion carried.

15. Adjourn Meeting

Hoffman moved, Granzow seconded to adjourn the meeting. All ayes. Motion carried.