

REGULAR DRAINAGE MEETING

6/13/2018 - Minutes

1. Open Meeting

Hardin County Board of Supervisors Chairman, BJ Hoffman, opened the meeting. Also present were Supervisors, Lance Granzow and Renee McClellan; Landowners, Jerry Kramer, Shirley Carolus and Greg Huebner; Contractor, Matt DeSchamp and Attorney, Mike Marquess; Bryan Admundson with Heart of Iowa; Lee Gallentine with Clapsaddle-Garber Associates (CGA); Drainage Clerk, Tina Schlemme.

2. Approve Agenda

Granzow moved, McClellan seconded to approve the agenda as presented. All ayes. Motion carried.

3. Approve Minutes

Granzow moved, McClellan seconded to approve the minutes of the May 23, 2018 regular drainage meeting and the DD H-S 58-3 May 23, 2018 joint drainage meeting. All ayes. Motion carried.

4. Approve Claims For Payment

McClellan moved, Granzow moved to approve the claims for payment with a pay date of Friday, June 15, 2018. All ayes. Motion carried.

DD 119 WO 210 INTAKE REPAIR	Williams Excavation LLC	300.00
DD 22 WO 176 ENG SVCS 4/21-5/19	Clapsaddle-Garber Assoc	12,743.75
DD 8 WO 132 ENG FEES 4/6-5/24	Clapsaddle-Garber Assoc	559.30
DD 98 WO 203 ELECTION NOTICE PUBL	Times Citizen	47.74
DD 122 WO 160 ENG SVCS 4/6-5/24	Clapsaddle-Garber Assoc	563.30

5. DD 1 - Discuss, With Possible Action, Assessment Balance

It was discussed that the new project was on hold to see if further work was needed, so the Trustees agreed that Schlemme should begin working on the credit to landowners for the \$17,390 invoice that was figured in twice in the new system's balance report and inadvertently over-assessed to landowners.

6. DD 72 - Discuss, With Possible Action, Contractor Updates & Punchlist Items

It was discussed that debris was found in the tile during televising. DeSchamp explained that the debris is in the middle of two manholes and no jetting equipment is 1,000 long to reach it and that he would need to install another manhole to remove the debris. It was stated that it was a good possibility that the debris has flushed itself, but this would not be known until more televising was completed. Marquess reminded everyone that there was a two year warranty and they would like to include this item as part of the warranty and not the substantial completion. The Trustees agreed for Schlemme to set a reminder for the fall of 2019 to televise the tile. MD Construction will dig up the manhole and the district will pay for the televising costs. If debris still remains, MD Construction will remove it under warranty.

DeSchamp further updated the Trustees that most items were completed on the punchlist and there was one joint seen during televising that is holding water. Gallentine needs to review the video to confirm if the project is complete and then a completion report will be submitted for a hearing.

7. DD 21 - Discuss, With Possible Action, Current Classification

Carolus explained that her assessment she received for this year was extraordinarily high compared to her neighbors. Schlemme explained that the original district was created for her land and the classification shows her property amounts high. Gallentine added that he believes this district installed tile on to existing private laterals, which the district took over, so those landowners were given a credit on the classification during the time of construction. Carolus requested that a reclassification be done. McClellan moved, Granzow seconded for CGA to begin the reclassification process. CGA is to look if the laterals would need reclassified separately and report back. All ayes. Motion carried.

8. Discuss, With Possible Action, Utility Permits

Admundson stated he would like clarification on the drainage permit process relating to the invoice he received from CGA. The Trustees explained the process and Gallentine displayed televising photos of utilities that had been installed through drainage tile. It was agreed that local utility companies like Heart of Iowa are typically more responsible for damage caused to tile but a policy needs in place to protect the district. The Trustees stated the current permit policy will stay in place for this year but they would look into possibly adjusting the policy moving forward.

9. DD 22 - Discuss, With Possible Action, Authorization Of Legal Review Of Contract Documents

Schlemme updated the Trustees that she heard back from the attorney this week that he will have his review of documents complete by Friday. Due to this delay, Engineer, Heather Thomas, has stated that they will not be able to conduct the bid letting on the date as originally thought. They will need to change the bid letting date to July 25, 2018. Schlemme stated that once the attorney has completed his review, Thomas will submit formal plans and specs and a bid letting date will be officially set at that time.

10. Discuss, With Possible Action, IDDA Annual Invoice

Schlemme submitted the annual invoice from the IDDA in the amount of \$4,200 for dues. Hoffman asked what the advantages were of joining the association in which Schlemme and Gallentine replied legal opinions and lobbying power were some of the benefits. The Trustees agreed for Schlemme to look at the acres in the county without landowner trustee districts and see if it is less than the IDDA's estimated 168,000 acres and check with IDDA President, John Torbert, to see if there was anyway to reduce the dues.

11. Other Business

DD 124 - Granzow moved, Hoffman seconded to approve Utility Permit #2018-8 with Midland Power for boring D41 for new house on the north side of the road. All ayes. Motion carried.

DD 131 - Huebner explained that his assessment was considerably higher than his neighbors amounts. It was discussed that this situation was very similar to DD 21 that was already discussed in which the district added tile in Section 17 to existing private laterals, which the district took over, so those landowners were given a credit on the classification during the time of construction. This left Section 17 landowners paying the bulk of the assessment. Huebner requested a reclassification take place with laterals classified separately. Granzow moved, Hoffman seconded for CGA to begin the reclassification process with laterals being classified separately. All ayes. Motion carried.

12. Adjourn Meeting

Granzow moved, McClellan seconded to adjourn the meeting. All ayes. Motion carried.