

## REGULAR DRAINAGE MEETING

9/5/2018 - Minutes

1. Open Meeting

Hardin County Board of Supervisors Chairman, BJ Hoffman, opened the meeting. Also present were Supervisors, Lance Granzow and Renee McClellan; Lee Gallentine with Clapsaddle-Garber Associates (CGA); Drainage Clerk, Tina Schlemme.

2. Approve Agenda

Granzow moved, McClellan seconded to approve the agenda as presented. All ayes. Motion carried.

3. Approve Minutes

Granzow moved, Hoffman seconded to approve the minutes of the August 22, 2018 regular drainage meeting. Ayes: Granzow, Hoffman. Abstain: McClellan. Motion carried.

4. Approve Claims For Payment

McClellan moved, Granzow seconded to approve the claims for payment with pay date of Friday, September 7, 2018. All ayes. Motion carried.

DD 52 WO 215 EXPLORATORY	McDowell & Sons Contractors	\$ 1,140.00
DD 67 RR CROSSING INVESTIGATION	Clapsaddle-Garber Assoc	\$ 712.25
DD 72 WO 71 ENGINEERING 7/13-8/22/18	Clapsaddle-Garber Assoc	\$ 665.20
DD 72 FINAL PAY EST WO 71	M D Construction, Inc	\$36,809.08

5. DD 52 - Discuss, With Possible Action, Claim For Damages

It was discussed that tenant, Tracy Below, would like damages for the alfalfa crop he has lost. It was explained to him that first year damages are not reimbursed, but Below stated with alfalfa there are recurrent year losses he will have. It was also discussed that he could plant a different crop for the next years. Granzow moved, McClellan seconded to reconsider the damages once the project is complete. All ayes. Motion carried.

6. Discuss, With Possible Action, Utility Permits With Central Iowa Water

Gallentine updated the Trustees that Central Iowa Water is not in full compliance with the utility permit process and has not been paying CGA's invoices for work completed. Much discussion was had regarding the current utility permit process. One solution mentioned was to give the utility company the option of hiring CGA or paying someone to locate themselves but to emphasize they are responsible for any damage and crop losses and no new permits will be issued until all invoices are paid in full. McClellan moved, Granzow seconded for Attorney, Mike Richards, to send a letter asking Central Iowa Water to cease any utility work until they speak with the Trustees and become compliant with the procedures. All ayes. Motion carried.

7. Discuss, With Possible Action, Utility Permits With Heart Of Iowa

Gallentine updated the Trustees that Heart of Iowa seems to be one of the better utility companies adhering to the utility permit process. Much discussion was had regarding the current utility permit process. One solution mentioned was to give the utility company the option of hiring CGA or paying someone to locate themselves but to emphasize they are responsible for any damage and crop losses and no new permits will be issued until all invoices are paid in full. Discussion was also had regarding the generic One Call sign that Heart of Iowa has posted for the crossing that is not company or utility type specific. Granzow moved, McClellan seconded to allow the sign that's okay to not specify the company or utility type. All ayes. Motion carried.

8. Discuss, With Possible Action, Utility Permit With Windstream

Gallentine updated the Trustees that Windstream is not in full compliance with the utility permit process and does not contact him at all. Much discussion was had regarding the current utility permit process. One

solution mentioned was to give the utility company the option of hiring CGA or paying someone to locate themselves but to emphasize they are responsible for any damage and crop losses and no new permits will be issued until all invoices are paid in full. McClellan moved, Granzow seconded for Attorney, Mike Richards, to send a letter asking Windstream to cease any utility work until they speak with the Trustees and become compliant with the procedures. All ayes. Motion carried.

9. Discuss, With Possible Action, Utility Permit With Radcliffe Telephone Co

Gallentine updated the Trustees that Radcliffe Telephone Company is not in full compliance with the utility permit. Much discussion was had regarding the current utility permit process. One solution mentioned was to give the utility company the option of hiring CGA or paying someone to locate themselves but to emphasize they are responsible for any damage and crop losses and no new permits will be issued until all invoices are paid in full. McClellan moved, Granzow seconded for Attorney, Mike Richards, to send a letter asking Radcliffe Telephone Company to cease any utility work until they speak with the Trustees and become compliant with the procedures. All ayes. Motion carried.

10. Discuss, With Possible Action, Engineering Rates

Schlemme presented the engineering rates obtained from other Iowa counties for ISG and Bolton & Menk. These 2017 rates were compared to CGA's 2018 rates. Granzow moved, McClellan seconded to acknowledge the rates with CGA showing to be the least expensive per the rate schedules obtained from other counties. All ayes. Motion carried.

	CGA 2018	ISG 2017	Bolton Menk 2017	Bolton Menk Clay County 2018
Licensed Engineer/Sr Design Engineer	\$86	\$ 98-130	\$128-187	
Sr Licensed Engineer/Project Manager	\$110	\$150	\$150-250	\$135
Engineer in Training/Design Engineer	\$76	\$98-130	\$65-190	\$96
Licensed Land Surveyor/Professional Land Surveyor	\$95	\$90-130	\$128-250	\$135
Land Surveyor in Training/Lead Surveyor	\$70	\$90-130	\$95-150	
Survey Party Chief	\$65	\$90-130	\$65-145	
Survey Crew Asst/Survey Tech	\$55	\$90-130	\$65-145	
Survey GPS One Man/Survey Crew (One Person)	\$75	\$90-130	\$65-145	
Construction Observer/Construction Tech	\$55	\$88	\$65-145	
Sr Construction Observer/Sr Construction Tech	\$65	\$88	\$65-145	
CADD/CADD Tech	\$55		\$59-156	
Sr CADD/Sr CADD Tech	\$63		\$59-156	
Technician		\$70-84	\$65-145	
Sr Technician/Design Tech	\$65	\$96	\$92-170	
Clerical/Administrative Assistant	\$55	\$50	\$45-90	
Sr Clerical/Sr Administrative Assistant	\$60	\$50	\$45-90	

11. Other Business

DD 22 - Gallentine relayed a message from Heather Thomas stating that Gehrke's best case scenario would be to do spot repairs in early October and begin the replacement in mid November. If weather does not cooperate, than they will do all the project in the spring. Gallentine added that this message was received before the large amount of rain has occurred.

DD 25 - Gallentine updated the Trustees that landowner, Leland Coburn, had called with questions regarding the current project. No update has been received from the railroad nor the attorney since the letter was sent. Schlemme is to review the letter and ask Attorney, Mike Richards, if the project is okay to proceed because no response has been received from the railroad.

12. Adjourn Meeting

Granzow moved, McClellan seconded to adjourn the meeting. All ayes. Motion carried.