



HARDIN COUNTY
Board of Supervisors

February 9, 2022

NOTICE: Public meetings will be held electronically and in-person. To access and participate in meetings remotely, please use the Zoom information listed below.

1. 9:00 A.M. Call To Order
Courthouse Large Conference Room

2. Pledge Of Allegiance

3. Approval Of Agenda

Documents:

[02-09-22 AGENDA .PDF](#)

4. Approval Of Minutes – 02/02/22

Documents:

[02-02-22 MINUTES.PDF](#)

5. Approval Of Claims For Payment – 02/09/22

Documents:

[VENDOR PUBLICATION REPORT 2.9.22.PDF](#)

6. Consideration Of Reliable 1 Invoice For Recent Repair On Geo Unit

Documents:

[RELIABLE 1 INVOICE.PDF](#)

7. Auditor's Monthly Report

Documents:

[AUDITOR MONTHLY REPORT.PDF](#)

8. Recorder's Monthly Report

Documents:

[RECORDER MONTHLY REPORT.PDF](#)

9. Sheriff's Monthly Report

Documents:

[SHERIFF DEPARTMENT - MONTHLY REPORT.PDF](#)

10. Change Of Status – Secondary Roads

Documents:

[SECONDARY ROADS CHANGE OF STATUS.PDF](#)

11. Change Of Status – Sheriff Department

Documents:

[SHERIFF DEPARTMENT - 3 CHANGE OF STATUS.PDF](#)

12. Other Business

13. Adjournment/Recess

14. 9:30 A.M. Drainage
Courthouse Large Conference Room



HARDIN COUNTY

Board of Supervisors

1215 EDGINGTON AVE., SUITE 1
ELDORA, IA 50627
(641) 939-8219
SUPERVISORS@HARDINCOUNTYIA.GOV

February 9, 2022

NOTICE: Public meetings will be held electronically and in-person. To access and participate in meetings remotely, please use the Zoom information listed below.

AGENDA

WEDNESDAY FEBRUARY 9, 2022

9:00 A.M. Call to Order, Courthouse Large Conference Room
Online: <https://us02web.zoom.us/j/88530378243>
By Phone: 1-312-626-6799
Meeting ID: 885 3037 8243

Pledge of Allegiance
Approval of Agenda
Approval of Minutes – 02/02/22
Approval of Claims for Payment – 02/09/22
Consideration of Reliable 1 Invoice for Recent Repair on Geo Unit
Auditor's Monthly Report
Recorder's Monthly Report
Sheriff's Monthly Report
Change of Status – Secondary Roads
Change of Status – Sheriff Department
Other Business
Adjournment/Recess

9:30 A.M. Drainage, Courthouse Large Conference Room
Online: <https://us02web.zoom.us/j/82075672007>
By Phone: 1-312-626-6799
Meeting ID: 820 7567 2007

/s/ Jolene Pieters
Jolene Pieters, Hardin County Auditor

HARDIN COUNTY BOARD OF SUPERVISORS
MINUTES – FEBRUARY 2, 2022
WEDNESDAY - 9:00 A.M.
COURTHOUSE LARGE CONFERENCE ROOM

Board Chair BJ Hoffman called the meeting to order. Also present were Supervisors Lance Granzow and Renee McClellan, Taylor Roll, Wes Wiese, Darrell Meyer, Dave McDaniel, Thomas Craighton, Jessica Sheridan, Lori Kadner, Machel Eichmeier, Michael Pearce, Matt Rezab, Breanna Butler and Jolene Pieters. Attending via Zoom: Cheryl Lawrence Angela De La Riva, JD Holmes, Rock Reents, Elaine Loring, Curt Groen, Laura Carr, Donna Juber, Lisa Lawler and Julie Duhn.

The Pledge of Allegiance was recited.

McClellan moved, Granzow seconded to approve the agenda. Motion carried.

Granzow moved, McClellan seconded to approve the minutes from 01/24/22, 01/25/22 and 01/26/22. Motion carried.

McClellan moved, Granzow seconded to approve the claims for payment for 02/02/22. Motion carried.

Engineer Roll explained the FY2022 Iowa DOT Budget Amendment and when approved, it is given to the State. Granzow moved, McClellan seconded to approve the FY2022 IA DOT Budget Amendment. Roll Call Vote: “Ayes” Granzow, McClellan, and Hoffman. “Nays” None. Motion carried.

Engineer Roll explained the Contract FM-C042(109)—55-42 which had 4 bidders to complete the resurfacing of Co Hwy S75 from Liscomb to Whitten. McClellan moved, Granzow seconded. Motion carried.

Granzow moved, McClellan seconded to adopt to Execute Contract for FM-C042(109)—55-42 Resolution 2022-__. Roll Call Vote: “Ayes” Granzow, McClellan, and Hoffman. “Nays” None. Motion carried.

Where upon Board Member Granzow moved that the following Resolution be adopted:

RESOLUTION #2022-05

WHEREAS, the Board of Supervisors, hereafter referred to as “the Board”, believes the joint project FM-C042(109)—55-42, hereafter referred to as “the project” is in the best interest of Hardin County, Iowa, and the residents thereof. The Project is defined as resurfacing County Highway S75 from Liscomb to Whitten; and

WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings and bidding/letting; and

WHEREAS, the Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Hardin County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by Board to accept the bid from OMG Midwest, Inc. in the amount of \$1,790,626.42 and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof no adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Hardin County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor’s bond and certificate of insurance, Taylor Roll, the Engineer for Hardin County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county.

Dated at Eldora, Hardin County, Iowa, the 2nd day of February, 2022.

Board of Supervisors of Hardin County, Iowa

ATTEST:

By _____
County Auditor

Wes Wiese formally requested \$230,000 of the SLFRF Funds for the Hardin County Conservation for the septic line project that is planned in Steamboat Rock for Pine Ridge Campground and Boat Club. Wiese gave the board a summary of the project they are planning. The funds will be used for matching grants. McClellan moved, Granzow seconded. Roll Call Vote: “Ayes” Granzow, McClellan, and Hoffman. “Nays” None. Motion carried.

Granzow moved, McClellan seconded to approve Meadow Hills Golf Course Class B Beer Permit for 6 months. Motion carried.

Jessica Sheridan explained to the Board the Pictometry Agreement for Aerial Imagery for the fly-overs that are done of the county for the spring of 2023 and the spring of 2026. The contract is for 6 years and the cost is split between the following departments: Supervisors, County Engineer, Assessor and E-911. Granzow moved, McClellan seconded to approve the Pictometry Agreement for Aerial Imagery. Motion carried.

The Compensation Board Recommendations were discussed. McClellan moved, Granzow seconded to table any action until the budget numbers are entered into the FY2022/2023 budget. Hoffman opposed. Motion carried.

Granzow moved, McClellan seconded to approve the change of status in the Secondary Roads Department – Marty Brooks. Motion carried.

McClellan moved, Granzow seconded to approve the change of status in the Sheriff Department – Jacob McIntire, Jr. Motion carried.

Granzow moved, McClellan seconded to approve the change of status in the Auditor’s office – Jamie Geisler. Motion carried.

Other Business – County Attorney Darrell Meyer stated that the previous ordinances will possibly be on the Board of Supervisors agenda in the near future.

McClellan moved, Granzow seconded to adjourn the meeting. Motion carried. Meeting was adjourned at 9:19 a.m.

At 1:00 p.m. the Board of Supervisors reconvened and met with Treasurer, Machel Eichmeier for the Treasurer's FY2022/2023 budget. Present: Supervisors Lance Granzow and Renee McClellan. Also present: Machel Eichmeier and Jolene Pieters. Treasurer Eichmeier presented her FY2022/2023 budget and the Board stated their recommendations for salaries. No action was taken.

Meeting concluded at 2:05 p.m.

BJ Hoffman, Chair
Board of Supervisors

Jolene Pieters
Hardin County Auditor



Vendor Name	Vendor Number	Total Payments
Ackley Publishing Co. Inc	1387V	261.47
Ahlers & Cooney-P.C.	61244V	29,132.68
Airgas North Central	633V	449.35
Alden Cemetery Assn	1228V	100.00
Alliant Energy	4253V	1,295.29
Angela De La Riva	100411	295.00
Asphalt Paving Association	1519V	975.00
Bauer Built Tire, Inc	1609V	1,898.98
Bowman and Miller-P.C.	61337V	8,850.00
Brennen Reysack	100348	160.00
Builders FirstSource	677V	25.46
C.J. Cooper & Assoc Inc.	62770V	35.00
Cam Spray	1207V	126.10
Central Iowa Detention Center	1103V	45.00
Cheryl Halverson	101028	16.70
City of Alden	512V	31.77
City of Eldora	510V	2,510.02
City of Hubbard	61554V	55.66
City of Radcliffe	160R	65.80
Cooley Pumping LLC	61963V	160.00
Cottage Cemetery Society	1074V	84.00
Culligan - IA Falls	100455	290.40
Danne Knoll	101029	40.10
Dave's Crane & Wrecker Service	531V	400.00
Eldora Hardware	2647V	24.83
Eldora Tire & Alignment	62947V	403.59
Fayette County Sheriff	101030	60.92
Galls Incorporated	1389V	164.03
GECRB/AMAZON	2403V	168.30
Hamilton County Sheriff	1477V	35.00
Hubbard Cemetery Corp.	1458V	28.00
Interstate Batteries	880V	174.95
Iowa One Call	359V	4.60
Iowa Prison Industries	809V	151.14
Iowa Regional Utilities Assoc.-Newton	62036V	139.96
Iron Mountain	63471V	90.70
Kali L. Adams, Attorney at Law	101027	38.89
Linn Adams	9245E	40.00
Lutheran Services in Iowa Inc	63696V	653.10
Marcia M. Clark	100706	52.50
Marilyn Reinertson	425V	60.17
Mary J Swartz	302E	267.35
Master Burn	1414V	127.84
McKesson Medical Surgical	2735V	144.30
Mend Correctional Care PLLC	2724V	10,838.39
Mid-America Publishing Corp	62056V	131.24
NAPA Auto Parts	4290V	11.99
New Providence Cemetery Assn	980V	108.00
Orkin, 538-Waterloo	100827	60.00
Premier Office Equipment, Inc.	62320V	132.07
Quaker Security LLC	100507	3,600.00
Radcliffe Cemetery Soc	1428V	176.00
Radcliffe Telephone Co	4207V	313.57
Roughwoods Cemetery Assn	817V	44.00
Sherman Cemetery Assn	1421V	132.00

Vendor Publication Report**Payment Date Range: 02/09/2022 - 02/09/2022**

Vendor Name	Vendor Number	Total Payments
Storey Kenworthy	61798V	85.01
Summit Food Service LLC	2332V	4,315.13
Union Cemetery Assn	1418V	100.00
Vaux Welding	63112V	60.00
Verizon Wireless	63648V	7.02
VISA	150V	4,149.85
Walmart Community/Capital One	62446V	45.95
William J Hoffman	596E	197.00
Windstream-Kentucky	84V	212.89
Xenia-Secor Cemetery	1350V	68.00
Youth & Shelter Services Inc	1896V	186.60
Yulisa Garibay	100887	160.00
Zetron, Inc	100978	537.30
Ziegler Incorporated	1463V	2,561.36
Grand Total:		<u>78,367.32</u>

RELIABLE 1

HEATING | AC | PLUMBING

The 1 You Can Trust

Reliable1
1854 Crescent Drive
Iowa Falls, Iowa 50126
641-648-2327

Invoice 17325677
Invoice Date 11/29/2021
Completed Date 12/22/2021
Customer PO

Billing Address
Hardin County Courthouse
1215 Edgington Avenue
Eldora, IA 50627 USA

Job Address
Hardin County Courthouse
1215 Edgington Avenue
Eldora, IA 50627 USA

Description of Work

Task #	Description	Quantity	Your Price	Your Total
Contract Job	Compressor out on Geo Unit. Pressure tested system, found leak in unit on oil return line, repaired, evacuated system and changed out compressor, accumulator, and inverter board per Mitsubishi request. Also installed suction filter drier with bypass to clean up system.	1.00	\$10,475.05	\$10,475.05
	Materials: Oil acid test kits, Refrigerant copper, fittings, valves, & adapters, R410 Refrigerant, refrigerant disposal fee, nitrogen for testing, vacuum oil, torches, misc, & shop materials.			
	Warranty Parts: (not included in total) Compressor for VRF Unit \$6,923.08- No Charge Inverter Board for VRF Unit \$384.62- No Charge Accumulator for VRF Unit \$1,784.62- No Charge			

FILED

JAN 05 2022

HARDIN COUNTY AUDITOR

0001-49-9100-000-44104
JMA \$10,475.05

Sub-Total	\$10,475.05
Tax 0%	\$0.00
Total Due	\$10,475.05
Balance Due	\$10,475.05

Thank you for choosing Reliable1!

This invoice is agreed and acknowledged. Payment is due upon receipt. A service fee of \$35.00 will be charged for any returned checks, and a financing charge of 1.75% per month shall be applied for overdue amounts.

X

11/29/2021

I find and agree that all work performed by Reliable1 has been completed in a satisfactory and workmanlike manner. I have been given the opportunity to address concerns and/or discrepancies in the work provided, and I either have no such concerns or have found no discrepancies or they have been addressed to my satisfaction. My signature here signifies my full and final acceptance of all work performed by the contractor.

X

Pay under protest!

11/29/2021

County Auditor's Report of Fees Collected

State of IOWA) SS:
County of) Hardin County

To the Board of Supervisors of HARDIN COUNTY:

I, Jolene Pieters, Auditor of the above named County and State, do hereby certify that the following is a true and correct statement of the fees collected by me in my office for the period of 1.1.2022 through 1.31.2022 and the same has been paid to the County Treasurer:

	No. Doc.	Fees collected
4150 Passport fees	21	\$735.00
4150 Photo fees	25	\$375.00
4150 Passport Postage	6	\$53.90
	Total	\$1,163.90

All of which is respectfully submitted.

Jolene Pieters
Hardin County Auditor

2.1.2022

Date

Chairperson, Board of Supervisors

Date

Recorder's Monthly Report to the Treasurer

01/01/2022 to 01/31/2022

Liability

Account Number	Description	Net
0001-1-07-8000-400000-2	Use Tax-DOR	(\$60.00)
0001-1-07-8000-400000-3	State Sales Tax-DOR	(\$3,153.00)
0001-1-07-8000-400000-4	Local Option Tax-DOR	(\$525.50)
0001-1-07-8000-401000-1	Snowmobile Registration Fees-State	(\$1,743.50)
0001-1-07-8000-401001	Snowmobile Titles - State	(\$169.00)
0001-1-07-8000-402000	RVVRS Boat Registration Fees - State	(\$4,095.55)
0001-1-07-8000-402001-1	RVVRS Boat Titles - State	(\$3.00)
0001-1-07-8000-402001-2	RVVRS Boat Titles - DOR	(\$10.00)
0001-1-07-8000-403000-1	Hunting & Fishing Fees-State	(\$1,641.00)
0001-1-07-8000-404000-2	Real Estate Transfer Tax-State	(\$21,167.49)
0001-1-07-8000-406000-1	Vitals Certified Copies-State	(\$935.00)
0001-1-07-8000-407000-1	ATV Registration Fees-State	(\$733.50)
0001-1-07-8000-407000-2	ATV Titles-State	(\$91.00)
0001-1-07-8000-407000-3	ATV Liens-State	(\$6.50)
0001-1-07-8000-413001-1	Marriage License-State	(\$62.00)
Total		✓(\$34,396.04)

Revenue

Account Number	Description	Net
0001-1-07-8000-400000	Recording of Instruments	(\$6,570.00)
0001-1-07-8000-400000-1	Over Payment	(\$17.00)
0001-1-07-8000-401000	Snowmobile Writing Fees (\$5.00)-County	(\$130.00)
0001-1-07-8000-402001	RVVRS Boat Titles - County	(\$10.00)
0001-1-07-8000-403000	Hunting & Fishing Fees-County	(\$85.75)
0001-1-07-8000-404000	Real Estate Transfer Tax-County	(\$4,412.51)
0001-1-07-8000-406000	Vitals Certified Copies-County	(\$340.00)
0001-1-07-8000-407000	ATV Writing Fees(\$5.00)-County	(\$75.00)
0001-1-07-8000-408000	RVVRS Writing Fees - County	(\$323.75)
0001-1-07-8000-410000	Auditor's Transfer Fees - \$5.00	(\$610.00)
0001-1-07-8000-413001	Marriage License-County	(\$8.00)
0001-1-07-8000-550000	Photocopy/Fax Fees	(\$262.00)
0024-1-07-0000-414000	Document Management Fees	(\$260.00)
5410-1-07-0000-416000	Electronic Transaction Fees	(\$360.00)
Total		(\$13,564.01)
Grand Total		(\$47,960.05)

Recorder's Monthly Report to the Treasurer

01/01/2022 to 01/31/2022

Range Summary

Range	Account	Net
Department of Revenue		
	0001-1-07-8000-400000-4 Local Option Tax-DOR	(\$525.50)
	0001-1-07-8000-400000-3 State Sales Tax-DOR	(\$3,153.00)
	0001-1-07-8000-400000-2 Use Tax-DOR	(\$60.00)
	0001-1-07-8000-402001-2 RVVRS Boat Titles - DOR	(\$10.00)
	0001-1-07-8000-404000-2 Real Estate Transfer Tax-State	(\$21,167.49)
Department of Revenue		(\$24,915.99)
Hunting and Fishing		
	0001-1-07-8000-403000 Hunting & Fishing Fees-County	(\$85.75)
	0001-1-07-8000-403000-1 Hunting & Fishing Fees-State	(\$1,641.00)
Hunting and Fishing		(\$1,726.75)
Marriage Application		
	0001-1-07-8000-413001-1 Marriage License-State	(\$62.00)
	0001-1-07-8000-413001 Marriage License-County	(\$8.00)
Marriage Application		(\$70.00)
RVVRS County		
	0001-1-07-8000-408000 RVVRS Writing Fees - County	(\$323.75)
	0001-1-07-8000-401000 Snowmobile Writing Fees (\$5.00)-County	(\$130.00)
	0001-1-07-8000-402001 RVVRS Boat Titles - County	(\$10.00)
	0001-1-07-8000-407000 ATV Writing Fees(\$5.00)-County	(\$75.00)
RVVRS County		(\$538.75)
RVVRS State		
	0001-1-07-8000-401001 Snowmobile Titles - State	(\$169.00)
	0001-1-07-8000-402000 RVVRS Boat Registration Fees - State	(\$4,095.55)
	0001-1-07-8000-402001-1 RVVRS Boat Titles - State	(\$3.00)
	0001-1-07-8000-407000-2 ATV Titles-State	(\$91.00)
	0001-1-07-8000-407000-1 ATV Registration Fees-State	(\$733.50)
	0001-1-07-8000-401000-1 Snowmobile Registration Fees-State	(\$1,743.50)
	0001-1-07-8000-407000-3 ATV Liens-State	(\$6.50)
RVVRS State		(\$6,842.05)
Transfer Tax		
	0001-1-07-8000-404000 Real Estate Transfer Tax-County	(\$4,412.51)
	0001-1-07-8000-404000-2 Real Estate Transfer Tax-State	(\$21,167.49)
Transfer Tax		(\$25,580.00)
Vitals Certified Copies		
	0001-1-07-8000-406000-1 Vitals Certified Copies-State	(\$935.00)
	0001-1-07-8000-406000 Vitals Certified Copies-County	(\$340.00)
Vitals Certified Copies		(\$1,275.00)

HARDIN CO. SHERIFF'S OFFICE



A New Century of Service

David L. McDaniel
116 14th Avenue
Idora, Iowa 50627
41-939-8189
-800-568-4373
Fax 641-939-8249

21-22 Fiscal Year

0001-1-05-1000-440003
0001-1-05-1000-440004
0001-4-05-9100-847000

January Fees

Civil Fees	\$	1,771.69
Civil Mileage	\$	540.02
Prescriptions/MH		
	\$	2,311.71

21-22 Fiscal Year

0001-1-05-1000-250100
0001-1-05-1000-250200
0001-1-05-9000-440002
0001-1-05-1000-440006
0001-1-05-1000-441000
0001-1-05-1000-443000
0001-1-05-1000-445000
0001-1-05-1000-550001
0001-1-05-1000-850100
0001-1-05-1000-440007
0001-1-05-1000-589010

January Fees

Contract Law	\$	20,821.25
Care Prisoners/Accomodatio	\$	41,378.91
Driving Records	\$	-
Purchase Permits	\$	-
Weapon Permits	\$	680.00
Work Release	\$	-
Sex Offender Reg.	\$	75.00
Copy Reports	\$	50.00
CO ENF Surcharge	\$	7.50
Fingerprint fees	\$	40.00
Restitution	\$	-
Total:	\$	63,052.66

Funds paid to Treasurer

Total fees	\$	65,364.37
FY 21/22		



HARDIN COUNTY

Courthouse

HARDIN COUNTY COURTHOUSE
1215 EDGINGTON AVE.
ELDORA, IA 50627

HARDIN COUNTY Employee Change of Status Report

Please enter the following change(s) as of 02/21/2022
Date

Name: Allison Lake
Address: 14032 U Avenue
Ackley IA 50601
City State Zip Code

Department: Secondary Roads
Position: Office Manager
Salary/Hourly Rate: \$18.50/hr

Fund: _____

Status: Full-time Permanent Part-time Temporary/Seasonal Part-time

Reason of Change:

Hired Resignation
 Promotion Retirement
 Demotion Layoff
 Pay Increase Discharge
 Leave of Absence _____
Dates

Other: Raise 50 cents per hour after 6 month probation period

Dates of Employment: 02/21/2022 to _____
From To Last Day of Work _____
(if applicable)

Beyond the last day of work, the following vacation time was (or will be paid): _____ to _____
From To

Authorized by: _____
Elected Official or Department Head Date

Authorized by: _____
Board of Supervisors Date



HARDIN COUNTY

Courthouse

HARDIN COUNTY COURTHOUSE
1215 EDGINGTON AVE.
ELDORA, IA 50627

HARDIN COUNTY

Employee Change of Status Report

Please enter the following change(s) as of 2/7/2022
Date

Name: Heather Johlas

Department: Sheriff

Address: 811 Beck St.

Position: PT Communications Officer

Charles City Iowa 50616
City State Zip Code

Salary/Hourly Rate: \$18.78

Fund: _____

Status: Full-time Permanent Part-time Temporary/Seasonal Part-time

Reason of Change:


- Hired
- Promotion
- Demotion
- Pay Increase
- Leave of Absence _____
Dates
- Resignation
- Retirement
- Layoff
- Discharge

Other: Has not been able to cover any shifts since she went to part time status

Dates of Employment: 12/3/2019 to 10/31/2021
From To

Last Day of Work 10/31/2021
(if applicable)

Beyond the last day of work, the following vacation time was (or will be paid): _____ to _____
From To

Authorized by: 
Elected Official or Department Head

7 Feb 22
Date

Authorized by: _____
Board of Supervisors

Date



HARDIN COUNTY

Courthouse

HARDIN COUNTY COURTHOUSE
1215 EDGINGTON AVE.
ELDORA, IA 50627

HARDIN COUNTY

Employee Change of Status Report

Please enter the following change(s) as of 2/17/2022
Date

Name: Sara Knott

Department: Sheriff

Address: 1110 Vernon Dr

Position: P/T Communications Officer

Iowa Falls Ia 50126
City State Zip Code

Salary/Hourly Rate: \$18.78

Fund: _____

Status: Full-time Permanent Part-time Temporary/Seasonal Part-time

Reason of Change:

- Hired
- Promotion
- Demotion
- Pay Increase
- Leave of Absence _____
Dates
- Resignation
- Retirement
- Layoff
- Discharge

Other: Hasn't covered a shift since 3/12/2021

Dates of Employment: 8/27/2022 to 2/3/2022
From To

Last Day of Work 03/12/2021
(if applicable)

Beyond the last day of work, the following vacation time was (or will be paid): _____ to _____
From To

Authorized by: 
Elected Official or Department Head

7 Feb 22
Date

Authorized by: _____
Board of Supervisors

Date