



HARDIN COUNTY
Board of Supervisors

February 16, 2022

NOTICE: Public meetings will be held electronically and in-person. To access and participate in meetings remotely, please use the Zoom information listed below.

1. 9:00 A.M. Call To Order
Courthouse Large Conference Room

2. Pledge Of Allegiance

3. Approval Of Agenda

Documents:

[02-16-22 AGENDA .PDF](#)

4. Approval Of Minutes – 02/09/22

Documents:

[02-09-22 MINUTES.PDF](#)

5. Approval Of Claims For Payment – 02/16/22

Documents:

[VENDOR PUBLICATION REPORT 2.16.22.PDF](#)

6. Utility Permits & Secondary Roads Department – Black Hills Energy Utility Permit Application

Documents:

[BLACK HILLS ENERGY UTILITY PERMIT APPLICATION.PDF](#)

7. Consideration Of Reliable 1 Invoice For Recent Repair On Geo Unit

Documents:

[RELIABLE 1 INVOICE.PDF](#)

8. Consideration Of Board Of Health Appointment

9. Motion Directing Publication Of The Summary Of The Proposed Ditch Mowing Ordinance, Setting First And Final Reading For 3/9/22, Waiving Second Reading, Per Iowa Code 331.302(6)(B)

Documents:

[DITCH ORDINANCE SUMMARY OF FINAL \(002\).PDF](#)

10. Change Of Status – Sheriff Department

Documents:

[SHERIFF DEPARTMENT CHANGE OF STATUS.PDF](#)

11. Other Business

12. Adjournment/Recess

13. 9:30 A.M. Drainage
Courthouse Large Conference Room

14. 1:00 P.M. FY 2022/2023 Budget Work Session, Courthouse Large Conference Room



HARDIN COUNTY

Board of Supervisors

1215 EDGINGTON AVE., SUITE 1
ELDORA, IA 50627
(641) 939-8219
SUPERVISORS@HARDINCOUNTYIA.GOV

February 16, 2022

NOTICE: Public meetings will be held electronically and in-person. To access and participate in meetings remotely, please use the Zoom information listed below.

AGENDA

WEDNESDAY FEBRUARY 16, 2022

9:00 A.M. Call to Order, Courthouse Large Conference Room
Online: <https://us02web.zoom.us/j/88530378243>
By Phone: 1-312-626-6799
Meeting ID: 885 3037 8243

Pledge of Allegiance
Approval of Agenda
Approval of Minutes – 02/09/22
Approval of Claims for Payment – 02/16/22
Utility Permits & Secondary Roads Department – Black Hills Energy
Utility Permit Application
Consideration of Reliable 1 Invoice for Recent Repair on Geo Unit
Consideration of Board of Health Appointment
Motion directing publication of the summary of the proposed ditch mowing ordinance, setting first and final reading for 3/9/22, waiving second reading, per Iowa Code 331.302(6)(b)
Change of Status
Other Business
Adjournment/Recess

9:30 A.M. Drainage, Courthouse Large Conference Room
Online: <https://us02web.zoom.us/j/82075672007>
By Phone: 1-312-626-6799
Meeting ID: 820 7567 2007

/s/ Jolene Pieters

Jolene Pieters, Hardin County Auditor

HARDIN COUNTY BOARD OF SUPERVISORS
MINUTES – FEBRUARY 9, 2022
WEDNESDAY - 9:00 A.M.
COURTHOUSE LARGE CONFERENCE ROOM

Board Chair BJ Hoffman called the meeting to order. Also present were Supervisors Lance Granzow and Renee McClellan, Taylor Roll, Darrell Meyer, Dave McDaniel, Lori Kadner, Machel Eichmeier, Jody Mesch, Michael Pearce, and Jolene Pieters. Attending via Zoom: Cheryl Lawrence, Angela De La Riva, JD Holmes, Connie Mesch, Tifani Eisentrager, Elaine Loring, Donna Juber, Lisa Lawler, Justin Ites, Pauline Lloyd, Mark Buschkamp and Marian Kuper.

The Pledge of Allegiance was recited.

McClellan moved, Granzow seconded to approve the agenda with the removal of the consideration of the Reliable 1 invoice for recent repair on the geothermal unit in the courthouse due to the Reliable 1 representative unable to attend the Board of Supervisors meeting. Motion carried.

Granzow moved, McClellan seconded to approve the minutes from 02/02/22. Motion carried.

McClellan moved, Granzow seconded to approve the claims for payment for 02/09/22. Motion carried.

McClellan moved, Granzow seconded to approve the Auditor's monthly report for January 2022. Motion carried.

Granzow moved, McClellan seconded to approve the Recorder's monthly report for January 2022. Motion carried.

McClellan moved, Granzow seconded to approve the Sheriff Department's monthly report for January 2022. Motion carried.

Granzow moved, McClellan seconded to approve the change of status for Allison Lake in Secondary Roads. Motion carried.

McClellan moved, Granzow seconded to approve the change of status for Heather Johlas in the Sheriff Department. Motion carried,

Granzow moved, McClellan seconded to approve the change of status for Jonah Pankow in the Sheriff Department. Motion carried.

McClellan moved, Granzow seconded to approve the change of status for Sara Knott in the Sheriff Department. Motion carried.

No other business.

McClellan moved, Granzow seconded to adjourn the meeting. Meeting adjourned at 9:04 a.m.

BJ Hoffman, Chair
Board of Supervisors

Jolene Pieters
Hardin County Auditor



Vendor Name	Vendor Number	Total Payments
Agsources Cooperative Serv	2607V	65.00
Alliant Energy	4253V	1,615.92
Angela De La Riva	100411	249.50
Becca Junker	100351	99.00
Black Hills Energy	4450V	411.47
Brad Howland	2777V	600.00
Campbell Supply Co	620V	689.84
Camryn Grubic	100647	84.15
Cintas-Chicago	2475V	216.23
City of Eldora	510V	204.00
ConvergeOne, Inc	2818V	5,703.00
Culligan - IA Falls	100455	58.45
Dale Howard	855V	784.41
Drivers License Guide Company	100845	31.95
Eldora Hardware	2647V	181.30
Eldora Tire & Alignment	62947V	320.00
ElectionSource	2425V	450.00
Galls Incorporated	1389V	108.93
GATR Truck Center	100679	22.62
GEGRB/AMAZON	2403V	1,071.89
Greenbelt Home Care	61807V	2,999.92
Hardin Co Tire & Service Inc	4240V	1,479.80
Hawkeye West Pest Control	2637V	64.00
Heart of Iowa	6335V	2,336.83
Independent Salt Company	5613V	17,834.03
Innovative Ag Services Hubbard	868V	1,679.59
Iowa Emergency Vehicle Installs	100471	3,000.00
Iowa Falls Glass Inc	4609V	841.90
Iowa Law Enforcement Academy	1810V	50.00
Iowa Prison Industries	809V	70.40
ISAC	920V	500.00
Kit Paper	100328	40.00
Lawson Products Inc	5826V	150.21
Lutheran Services in Iowa Inc	63696V	1,352.85
M & G Tire Service	2615V	183.15
Marla Kay Williams	2268V	314.60
Martin Marietta Aggregate	4141V	93,500.00
Midwest Veterinary Clinic PC	100485	188.00
Mike Cockerham	101032	400.00
Mindy Kreimeyer	100951	85.50
NAPA Auto Parts Eldora	617V	1,579.60
O'Reilly Auto Parts Inc	62373V	124.35
Premier Office Equipment, Inc.	62320V	819.13
Quaker Security LLC	100507	1,275.00
Radcliffe Complete Small Animal Care & Laser Center	62080V	54.40
Schumacher Elevator Co.	2130V	545.92
Scott County Sheriff	1297V	67.04
Sheppard Cemetery Assoc	939V	288.00
Shield Pest Control LLC	63086V	125.00
Short Circuit Electric, LLC	100367	225.26
Snap-On-Tools / Link Enterprises LLC	62194V	3,029.00
South Hardin Signal Review Inc	537V	88.00
Storey Kenworthy	61798V	18.82
Summit Food Service LLC	2332V	4,617.31
Theisens	6220V	1,057.97

Vendor Publication Report**Payment Date Range: 02/16/2022 - 02/16/2022**

Vendor Name	Vendor Number	Total Payments
Times Citizen	538V	366.25
Truck Center Companies East LLC	100823	4,131.04
Union Auto Inc.	1523V	218.78
US Bank Equipment Finance	954V	1,260.84
Veridian Credit Union	63561V	1,358.57
Verizon Connect	100836	418.80
Verlyn Mensing	100703	270.00
Washer Systems of Iowa Inc	2675V	3,151.81
Wesley Wiese	522E	40.00
Youth Shelter Care of North Central Iowa, Inc.	3047V	718.62
Grand Total:	165,887.95	

HARDIN COUNTY UTILITY PERMIT APPLICATION



Permit No: _____

Underground
 Aerial

Permanent Installation
 Temporary Installation

This is a Utility Permit Application for telecommunications, electric, gas, water and sewer utilities. The applicant agrees to comply with the following permit requirements. Compliance shall be determined by the sole discretion of the County Engineer as deemed necessary to promote public health, safety, and general welfare. These requirements shall apply unless waived in writing by the County Engineer prior to installation.

APPLICANT NAME: Black Hills Energy

STREET ADDRESS: 116 N 13th ST

CITY: Manchester STATE: IA ZIP: 52057

PHONE: (563) 927-1017 ext 303 FAX: _____ CONTACT PERSON: Janelle Spellerberg

TYPE OF WORK: Replacing the natural gas service line for the customer located at 18426 140th ST Iowa Falls, IA.

1. LOCATION PLAN

An applicant shall file a completed location plan as an attachment to this Utility Permit Application. The location plan shall set forth the location of the proposed line on the secondary road system and include a description of the proposed installation.

2. WRITTEN NOTICE

At least five (5) working days prior to the proposed installation, an applicant shall file with the County Engineer a written notice stating the time, date, location, and nature of the proposed installation.

3. INSPECTION

The County Engineer may provide a full-time inspector during the installation of all lines to ensure compliance with this Utility Permit. The inspector shall have the right, during reasonable hours and after showing proper identification, to enter any installation site in the discharge of the inspector's official duties, and to make any inspection or test that is reasonably necessary to protect the public health, safety, and welfare.

4. INSPECTION FEES

The applicant shall pay actual costs directly attributable to the installation inspection conducted by the County Engineer. Within thirty (30) days after completion of the installation, the County Engineer shall submit a statement for inspection services rendered. The applicant agrees to reimburse the county within thirty (30) days of billing.

5. REQUIREMENTS

The installation inspector shall assure that the following requirements have been met:

- A. Construction signing shall comply with the Manual on Uniform Traffic Control Devices
- B. Depth - (Add additional depth if ditch has silted to the thickness of the deposited silt.) The minimum depth of cover shall be as follows:

Telecommunications.....	36"	Electric.....	48"
Gas.....	48"	Water.....	60"
Sewer.....	60"		
- C. Minimum roadway overhead clearance for utility lines shall be 20 feet.
- D. The applicant shall use reference markers in the right-of-way (ROW) boundary to locate line and changes in alignment as required by the County Engineer. A permanent warning tape shall be placed one (1) foot above all underground utility lines.
- E. All tile line locations shall be marked with references located in the ROW line.
- F. No underground utility lines shall cross over a crossroad drainage structure without approval from the County Engineer.
- G. Residents along the utility route shall have uninterrupted access to the public roads. An all weather access shall be maintained for residents adjacent to the project.
- H. After construction, granular surfacing shall be added to the road by the applicant to restore the road to its original condition. After surfacing has been applied, the road surface shall be reviewed by the County Engineer once the road has been saturated, to determine if additional surfacing on the roadway by the applicant is necessary.
- I. All damaged areas within the ROW shall be repaired and restored to at least their former condition by the applicant or the cost of any repair work caused to be performed by the county will be assessed against the applicant.
- J. Areas disturbed during construction which present an erosion problem shall be solved by the applicant in a manner approved by the County Engineer.
- K. All trenches, excavations, and utilities that are knifed shall be properly tamped.
- L. All utilities shall be located between the bottom of the backslope and the bottom of the foreslope, unless otherwise approved in writing by the County Engineer prior to installation.
- M. Road crossing shall be bored. The depth below the road surface shall match the minimum depth of cover for the respective utility.

6. NON-CONFORMING WORK

The County Engineer may halt the installation at any time if the applicant's work does not meet the requirements set forth in this Utility Permit Application.

7. COUNTY INFRACTION

Violation of this permit is a county infraction under Iowa Code Section 331.307, punishable by a civil penalty of \$100 for each violation. Each day that a violation occurs or is permitted to exist by the applicant constitutes a separate offense.

8. HOLD HARMLESS

The utility company shall save this county harmless of any damages resulting from the applicant's operations. A copy of a certificate of insurance naming this county as an additional insured for the permit work shall be filed in the County Engineer's Office prior to installation. The minimum limits of liability under the insurance policy shall be \$1,000,000.

9. PERMIT REQUIRED

No applicant shall install any lines unless such applicant has obtained a Utility Permit from the County Engineer and has agreed in writing that said installation will comply with all ordinances and requirements of the county for such work. Applicants agree to hold the county free from liability for all damage to applicant's property which occurs proximately as a result of the applicant's failure to comply with said ordinances or requirements.

10. RELOCATION

The applicant shall, at any time subsequent to installation of utility lines, at the applicant's own expense, relocate or remove such lines as may become necessary to conform to new grades, alignment or widening of ROW resulting from maintenance or construction operations for highway improvements.

DATE: 02-08-2022 COMPANY: Black Hills Energy

SIGNATURE: Janelle Saucenberg

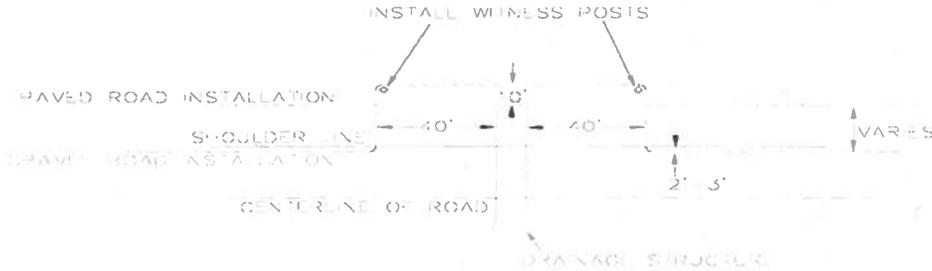
RECOMMENDED FOR APPROVAL:

DATE: 2-10-22 COUNTY ENGINEER

APPROVAL:

DATE: _____ CHAIRMAN, BOARD OF SUPERVISORS

NON-BORED INSTALLATION DETAIL



BORED INSTALLATION DETAIL



RELIABLE 1

HEATING | AC | PLUMBING

The 1 You Can Trust

Reliable1
1854 Crescent Drive
Iowa Falls, Iowa 50126
641-648-2327

Invoice 17325677
Invoice Date 11/29/2021
Completed Date 12/22/2021
Customer PO

Billing Address
Hardin County Courthouse
1215 Edgington Avenue
Eldora, IA 50627 USA

Job Address
Hardin County Courthouse
1215 Edgington Avenue
Eldora, IA 50627 USA

Description of Work

Task #	Description	Quantity	Your Price	Your Total
Contract Job	Compressor out on Geo Unit. Pressure tested system, found leak in unit on oil return line, repaired, evacuated system and changed out compressor, accumulator, and inverter board per Mitsubishi request. Also installed suction filter drier with bypass to clean up system.	1.00	\$10,475.05	\$10,475.05
	Materials: Oil acid test kits, Refrigerant copper, fittings, valves, & adapters, R410 Refrigerant, refrigerant disposal fee, nitrogen for testing, vacuum oil, torches, misc, & shop materials.			
	Warranty Parts: (not included in total) Compressor for VRF Unit \$6,923.08- No Charge Inverter Board for VRF Unit \$384.62- No Charge Accumulator for VRF Unit \$1,784.62- No Charge			

FILED

JAN 05 2022

HARDIN COUNTY AUDITOR

0001-49-9100-000-44104
JMA \$10,475.05

Sub-Total \$10,475.05
Tax 0% \$0.00
Total Due \$10,475.05
Balance Due \$10,475.05

Thank you for choosing Reliable1!

This invoice is agreed and acknowledged. Payment is due upon receipt. A service fee of \$35.00 will be charged for any returned checks, and a financing charge of 1.75% per month shall be applied for overdue amounts.

X

11/29/2021

I find and agree that all work performed by Reliable1 has been completed in a satisfactory and workmanlike manner. I have been given the opportunity to address concerns and/or discrepancies in the work provided, and I either have no such concerns or have found no discrepancies or they have been addressed to my satisfaction. My signature here signifies my full and final acceptance of all work performed by the contractor.

X

Pay under protest!

11/29/2021

PROPOSED COUNTY ORDINANCE REGARDING THE MOWING OF DITCHES

A hearing to consider passage of an ordinance relating to the mowing of ditches on Hardin County rights-of-way is set for March 9, 2022. The following is a summary of the proposed ordinance. **Section 1. Purpose.** To provide enforcement of and consequences for mowing of ditches in violation of Iowa Code section 314.17 (2021). **Section 2. Prohibited Activities.** Mowing without an annual permit issued by the Hardin County Engineer is prohibited. Mowing prior to July 15 in any year is prohibited, except as allowed under Iowa Code and within the first six feet into the ditch from either edge of the traveled portion of rights-of-way. **Section 3. Penalty** Any violation shall be a county infraction which is punishable by a civil penalty of not more than \$100.00 for each violation, or if the infraction is a repeat offense, a civil penalty not exceeding \$200.00 for each repeat offense. **Section 4. Enforcement.** Enforcement of this ordinance shall be initiated only upon a written complaint, sworn under oath, on a complaint form developed by the Hardin County Engineer. If, in the opinion of the Hardin County Engineer, or designee, it is determined that the complainant has standing and the complaint is valid and that provided information establishes that a violation has occurred, then notice of the violation, including a copy of the complaint, shall be given to the violating party and landowner, tenant or other interested party whose identity is known. The violator shall have the right to demand a hearing on the complaint. Demand for hearing shall be made in writing and received by the Hardin County Auditor within 14 days from the date of the notice of violation. Said hearing shall be before the Board of Supervisors. The enforcement provided herein is not an exclusive remedy, and all other civil and criminal remedies, public and private remain inviolate. **Section 5.** Repeal of all ordinances or parts of ordinances in conflict with the provisions of this ordinance. **Section 6.** Any provision of this ordinance adjudged invalid shall not affect the validity of the ordinance as a whole or part not adjudged invalid. **Section 7.** This ordinance shall be effective upon adoption and publication as provided by law.



HARDIN COUNTY

Courthouse

HARDIN COUNTY COURTHOUSE
1215 EDGINGTON AVE.
ELDORA, IA 50627

HARDIN COUNTY Employee Change of Status Report

Please enter the following change(s) as of 2/28/2022
Date

Name: Israel Ruiz
Address: 206 11th Street
Belle Plaine Iowa 52208
City State Zip Code

Department: Sheriff
Position: Deputy
Salary/Hourly Rate: \$26.51

Fund: 0001-05-1000-000-10002

Status: Full-time Permanent Part-time Temporary/Seasonal Part-time

Reason of Change:

Hired Resignation
 Promotion Retirement
 Demotion Layoff
 Pay Increase Discharge
 Leave of Absence _____
Dates

Other: Contingent upon obtaining residency in Hardin County within 180 days of date of hire.

Dates of Employment: _____ to _____ Last Day of Work _____
From To (if applicable)

Beyond the last day of work, the following vacation time was (or will be paid): _____ to _____
From To

Authorized by: 
Elected Official or Department Head

10 FEB 22
Date

Authorized by: _____
Board of Supervisors

Date