

REGULAR DRAINAGE MEETING
Wednesday, March 31, 2021 9:30 AM

This meeting was held electronically and in-person due to Covid-19 concerns.

3/31/2021 - Minutes

1. Open Meeting

Hardin County Drainage Trustee Renee McClellan opened the meeting. Also present were Trustee Lance Granzow; Heather Thomas and Lee Gallentine of Clapsaddle-Garber Associates; Jesssica Sheridan, Environmental Health; and Denise Smith, Drainage Clerk.

2. Approve Agenda

Motion by Granzow to approve the agenda. Second by McClellan. All ayes. Motion carried.

3. Approve Minutes

Motion by Granzow to approve the minutes of the Drainage Meeting dated 03-24-2021. Second by McClellan. All ayes. Motion carried.

4. DD 26 Lat 4 WO 306 - Discuss W Possible Action - Engineer's Letter

Heather Thomas of CGA discussed the Engineer's Letter. Thomas stated attached to the packet is a copy of the Engineer's Letter, we put it together so that it can be assigned to the lottery system, it is tHomas's understanding that stated there is one contractor doing tile repair right now in Hardin County, and that would be Adam Seward, and it is her understanding that there is one other work order that would be in advance of this one for DD Big 4, so Thomas is looking for approval today to go ahead and enter this into the lottery system and some direction if the Trustees would like CGA out there during construction of if the Trustees would just like CGA to go ahead and submit the points on the manhole and go ahead and let Seward submit his time and expenses to the Trustees. Granzow stated as far as having CGA out there on this district, Granzow thinks we would be crazy not to have someone observing, Thomas stated ok, that is not a problem. Granzow asked if this is something that CGA needs to be there the entire time from start to finish or is this something that you need to be there to see that he did marker points and verify that everything was correct. Thomas stated we can coordinate with Seward, get a feel for it and ask him not to bury it until we come out and look at it and visit with him, we can go over it with him in the beginning to make sure everyone is on the same page. Granzow stated he liked that better, he has a hard time with someone just standing there watching the contractor dig dirt. Thomas stated that was not a problem.

Motion by Granzow to approve the Engineer's Letter to allow for an overflow connection between the original Lateral 4 and the supplemental Lateral 4 at Structure #2, with CGA providing direction to the contractor and have CGA verify installation while the work is open and exposed. Seconds by McClellan. All ayes. Motion carried.

5. Discuss W Possible Action - Drainage Utility Permit Process

Smith stated last week in our discussion the Trustees had mentioned giving the Clerk the authority to give tentative approval on Drainage Utility Permit Applications in which the utility's work does not cross a Drainage District tile/facility in order to move those along in the process, then you would have approval by the Trustees the following week, and that was the reason Smith added this item to today's agenda.

Motion by Granzow to approve authorizing the Drainage Clerk to grant tentative approval on Drainage Utility Permit Applications in which the utility's scope of work does not cross a Drainage District tile/facility, and provide notice to the Trustees for formal approval at the following Drainage Meeting. Second by McClellan. All ayes. Motion carried.

Smith stated she will make sure to communicate any Drainage Utility Permit Applications in which this is applicable with an email to the Trustees so they are aware it will be on the following week's agenda.

Granzow stated if you are ever in question, please call the Drainage Engineer with questions. Smith stated she would.

6. Discuss W Possible Action - IRUA Drainage Utility Permit Application

Smith stated this is an application that the IRUA has submitted that we gave tentative approval to last week, this is the one for Handsaker with Hands On Excavation. McClellan asked this does not cross any district tile lines/facilities, Smith stated it does not, that is correct.

Motion by Granzow to approve Drainage Utility Permit Application #2021-01 in DD 55-Div 2. Second by McClellan. All ayes. Motion carried.

7. Other Business

Smith stated she has spoken with the Hamilton County Drainage Clerk, and they are going to approve their assessments a little bit earlier than us, so next week if possible, Smith would like to get the joint Drainage District Assessments ready for the Trustee's approval for Franklin, Hamilton and Wright Counties, we will be assessing DD Big 4 Main and DD Big 4 Lat 4 this year, the Hamilton County clerk has some joint DD's they will be assessing and she will get Hamilton County signatures on her end and get those to us as soon as possible. Smith stated she thinks their Clerk has some leave time to take, and they are trying to work around that. Smith will give the Trustees a heads up when they come in.

8. Adjourn Meeting

Motion by McClellan to adjourn. Second by Granzow. All ayes. Motion carried.